# PUBLIC EDUCATION/HALL TOUR/COMMUNITY EVENT REQUEST

The Cobourg Fire Department offers hall tours, public education sessions and making appearances at key local community events.

**Please note**:

* Requests must be made at least one month in advance.
* Tours will be considered based on staff resources, availability and schedules. Availability is not guaranteed.
* Adult supervision is required for children (Ratio of 1 adult per 5 children).
* Groups must stay with the tour leader at all times and abide by safety rules.
* Our trucks remain in service and there is the possibility they may have to respond to calls. Your tour leader will provide you with instructions on what to do should an emergency arise.
* We are unable to accept bookings for birthday parties.

The following information is required when requesting any of the above items:

Date request made: Click or tap here to enter text.

Contact name: Click or tap here to enter text.

Group/organization: Click or tap here to enter text.

Phone: Click or tap here to enter text. E-mail: Click or tap here to enter text.

This request is for: Choose an item.

Location:

 [ ]  Fire hall [ ]  Other (Facility/address): Click or tap here to enter text.

Requested date (YY/MM/DD): Click or tap here to enter text.

While we will make every possible effort to accommodate your request, on occasion, due to previous bookings, another date will be required. What would your second choice be?

 Click or tap here to enter text.

Please select your preferred time. (Please note that hall tours are approximately 45-60 minutes in duration and that they can only take place during the times shown below.)

[ ]  9:00 -10:00 a.m.

[ ]  10:00 -11:00 a.m.

[ ]  1:00 -2:00 p.m.

[ ]  2:00 – 3:00 p.m.

[ ]  7:00 - 8:00 p.m.

[ ]  8:00 – 9:00 p.m.

Age of children attending (if applicable): Click or tap here to enter text.

Number of children attending: Click or tap here to enter text.

Number of adults: Click or tap here to enter text.

Purpose of tour/public education session: (i.e. Cub/Brownie badge, Community Leader project, fire safety education for seniors, etc.) If there are specific topics you would like covered, please let us know what they are:

Click or tap here to enter text.

Forms can be e-mailed, faxed or hand-delivered to the fire hall during business hours (Monday-Friday, 8 a.m.-4 p.m.)