

Cobourg Public Library Board
Minutes
Wednesday January 16th, 2019
7:00 p.m. Library Rotary Room

Board: Councillor Adam Bureau, Councillor Pat McCourt, Kevin Caldwell, Jennifer Gillard, Diana Cleland, Joanne Hearst, Simon Chorley

Staff: T. Robinson, CEO, K. Davis, Manager of Public Services, H. Viscount, Manager Access Services

Regrets: J. Gard, Administrative Coordinator, Jennifer Gillard

1. Call to Order

The meeting was called to order at 7:12 p.m.
A quorum was established.

2. Approval of the Agenda

Moved by P. McCourt, seconded by D. Cleland, that the Agenda be approved as presented. Carried.

3. Declaration of conflict of interest

None declared

4. Election of Board Officers (CEO presided)

D. Cleland, nominated K. Caldwell for the position of chair.
Seconded by P. McCourt.

S. Chorley volunteered for the position of vice chair.
Seconded by D. Cleland.

No other nominations were made.

K. Caldwell and S. Chorley accepted the nominations of Chair and Vice Chair, respectively

T. Robinson declared K. Caldwell the chair of the board, and S. Chorley as vice chair for 2019.

The Policy Committee for 2019 is P. McCourt, J. Hearst, and D. Cleland.

5. Standard Agenda Items

- a) Minutes from meeting of November 21st, 2018
- b) CEO's Report
- c) December 2018 Financials

Moved by P. McCourt, seconded by D. Cleland, that the Standard Agenda Items be approved as presented.
Carried.

6. Business Arising

- i. Strategic Plan 2019 – 2022
Information regarding the 2019-2022 strategic planning process was provided to the Board.

- ii. Budget 2019

A revised 2019 budget was presented to the Board.

Moved by P. McCourt, seconded by S. Chorley, to defer the budget process until the administrative

coordinator is available and financial information for budgets with a 2%, 3%, & 4% increase for 2019 can be presented. Carried.

7. New Business

- i. Library Board Cyclical Agenda for 2019
The 2019 cyclical agenda was presented.
- ii. Board Member Orientation
Information regarding the board member orientation packages was shared. Board members were invited to contact T. Robinson should they like to arrange for a tour of the Library and its branches.

8. Correspondence

None

9. In Camera

None

10. Adjournment

The meeting adjourned at 9:00 p.m.