

Cobourg Public Library Board
Minutes
November 21st, 2018
7:00 p.m. Library Rotary Room

Board: Councillor Suzanne Séguin, Councillor Pat McCourt, Patricia Fenner, Kevin Caldwell, Jennifer Gillard, Brian Donaldson, Pauline Janitch, Michael Kerr, Diana Cleland

Staff: T. Robinson, CEO, K. Davis, Manager of Public Services, H. Viscount, Manager Access Services, J. Gard, Administrative Coordinator

Regrets: Patricia Fenner

1. Call to Order

The meeting was called to order at 7:04 p.m.
A quorum was established.

2. Approval of the Agenda

Moved by S. Séguin, seconded by D. Cleland, that the Agenda be approved as presented. Carried.

3. Declaration of conflict of interest

None declared.

4. Standard Agenda Items

- a) Minutes from meeting of October 17th, 2018
- b) CEO's Report
- c) October 2018 Financials

Moved by P. McCourt, seconded by D. Cleland, that the Standard Agenda Items be approved as presented.
Carried.

5. Business Arising

i. Security

Information was provided about the security system that will soon be installed in the Library.

ii. Friends of the Library

A report was shared from information gathered at a Friends of the Library seminar that T. Robinson, and the Community Engagement Assistant, R. Spence, attended at the Tweed Public Library.

6. New Business

i. Library Board Cyclical Agenda:

- Policy 4.1: Ends

Moved by P. McCourt, seconded by J. Gillard, that policy 4.1: *Ends* be approved as presented.
Carried.

ii. Proposed 2019 Closures

Moved by P. Janitch, seconded by S. Séguin, to accept the 2019 closures as presented. Carried.

7. Correspondence

None

8. In Camera

i. CEO Performance Review

Moved by D. Cleland, seconded by B. Donaldson, that the meeting move *in camera*. Carried.

Moved by S. Séguin, seconded by P. Janitch, that the meeting move *ex camera*. Carried.

Moved by P. McCourt, seconded by D. Cleland, to recommend that Tammy Robinson remain as CEO of the Cobourg Public Library, and that she receive the raise equivalent to the management staff of the Library. Carried.

9. Adjournment

The meeting adjourned at 8:35 p.m.