

Cobourg Public Library Board
Minutes
June 20th, 2018
7:00 p.m. Library Rotary Room

Board: Councillor Suzanne Séguin, Councillor Pat McCourt, Patricia Fenner, Kevin Caldwell, Jennifer Gillard, Brian Donaldson, Pauline Janitch, Michael Kerr

Staff: T. Robinson, CEO, K. Davis, Manager of Public Services, H. Viscount, Manager Access Services, J. Gard, Administrative Assistant

Regrets: Diana Cleland

1. Call to Order

The meeting was called to order at 7:00 p.m. A quorum was established.

2. Approval of the Agenda

Moved by J. Gillard, seconded by P. McCourt, to approve the Agenda as amended with the addition of *Outdoor Launch Party* under New Business. Carried.

3. Declaration of conflict of interest

None declared.

4. Standard Agenda Items

- a) Minutes from meeting of May 16th, 2018
- b) CEO's Report
- c) May 2018 Financials

Moved by B. Donaldson, seconded by P. McCourt, that the Standard Agenda items be approved as presented. Carried.

5. Business Arising

a) Board Succession Planning

K. Caldwell requests information regarding current members reapplying, or not continuing, to sit on the next Board in December for the next four years. Wants to know by end of June.

Trustee Position Descriptions have been circulated to current members, and they are asked to share with any individuals who current members think would be interested in applying to sit on the board.

Those current members who are not intending to reapply, any feedback or information is welcome, and can be sent to K. Caldwell.

6. New Business

a) Outdoor Launch Party

T. Robinson reported that the furniture will arrive either on Friday June 22, Monday June 25, or Tuesday June 26.

A party to celebrate the launch of the tables, and culmination of the most recent strategic plan goals, will be held on Wednesday, July 25th.

7. Correspondence

- a) Multiple Sclerosis – Northumberland Chapter
- b) Ontario Federation of Anglers & Hunters – Ganaraska Forest Centre

8. In Camera

- a) None

9. Adjournment

- a) The meeting adjourned at 8:00 p.m.