

Cobourg Public Library Board
Minutes
May 16th, 2018
7:00 p.m. Library Rotary Room

Board: Councillor Pat McCourt, Patricia Fenner, Kevin Caldwell, Brian Donaldson, Diana Cleland, Councillor Suzanne Séguin

Staff: T. Robinson, CEO, K. Davis, Manager of Public Services, H. Viscount, Manager Access Services, J. Gard, Administrative Assistant

Regrets: Michael Kerr, Pauline Janitch, Jennifer Gillard

1. Call to Order

The meeting was called to order at 7:04 p.m. A quorum was established.

2. Approval of the Agenda

Moved by P. McCourt, seconded by D. Cleland, to approve the Agenda as presented. Carried.

3. Declaration of conflict of interest

None declared.

4. Standard Agenda Items

a) Minutes from meeting of April 18th, 2018

b) CEO's Report

c) April 2018 Financials

Moved by P. McCourt, seconded by D. Cleland, that the Standard Agenda Items be approved as presented. Carried.

Moved by S. Seguin, seconded by P. McCourt, to accept the 2017 Audited Statements as presented. Carried.

5. Business Arising

i. Outdoor Furniture

The concrete tables and chairs will be put in place by a member of the Parks and Public Works Department staff from the Town of Cobourg. The Town of Cobourg departments have been very accommodating and willing to assist with this project.

ii. Library Signage

In order to change any signage, an application needs to be made to the Town of Cobourg to ensure that all by-laws and building codes are followed, including those guidelines set by the heritage committee. Electronic signage costs in excess of \$40,000, and there are currently no local companies who could provide information about the installation.

T. Robinson will continue to research the option of electronic signage on the Ontario/William Street corner of the lot.

The possibility of new signage at the parking lot entrance has been delayed at the moment, with the focus being placed on replacing the existing signage.

T. Robinson will also explore the possibility of replacing the directional signage through Cobourg, directing drivers to the Library.

P. McCourt will continue to explore the possibility of signage directing to the Bewdley branch.

6. New Business

- i. Succession Planning for New Board
Documents were presented for consideration by members of the Board.
- ii. Political Elections Policy
Moved by P. McCourt, seconded by D. Cleland, to approve the Political Elections Policy as amended.
Carried.

7. Correspondence

- i. Cobourg Art Club
- ii. Ministry of Tourism, Culture & Sport

8. In Camera

None.

9. Adjournment

The meeting adjourned at 8:05 p.m.