

**Cobourg Public Library Board**  
**Minutes**  
**March 21<sup>st</sup>, 2018**  
**7:00 p.m. Library Rotary Room**

**Board:** Councillor Pat McCourt, Patricia Fenner, Kevin Caldwell, Brian Donaldson, Michael Kerr, Diana Cleland

**Staff:** T. Robinson, CEO, K. Davis, Manager of Public Services, H. Viscount, Manager Access Services, J. Gard, Administrative Coordinator

**Regrets:** Councillor Suzanne Séguin, Jennifer Gillard, Pauline Janitch

1) Call to Order

The meeting was called to order at 7:06 p.m. A quorum was established.

2) Approval of the Agenda

Moved by P. McCourt, seconded by D. Cleland, that the agenda be accepted as presented. Carried.

3) Declaration of conflict of interest

None declared.

4) Standard Agenda Items

- a. Minutes from meeting of January 17<sup>th</sup> 2018 and February 21<sup>st</sup> 2018
- b. CEO's Report
- c. January 2018 Financials

Moved by B. Donaldson , seconded by P. McCourt, that the Standard Agenda Items be approved as presented. Carried.

5) Business Arising

a. Strategic Plans 2015-2018 & 2019-2022

Developing the outdoor space is one of the remaining items in the 2015-2018 strategic plan. Rotary has been approached to cover the cost of one of three concrete table and chair sets, a set will be purchased in honour of Max Ferguson, and a third is intended to be purchased from unallocated donated funds.

2019-2022 Plan

Surveys and information gathering will go ahead in 2018, so that the new board in 2019 can work on making decisions about what will be worked into the plan beginning sometime in 2019.

b. Rotary Room Repair

The heating/cooling unit that has been leaking in the Rotary Room is intended to be fixed. The Town of Cobourg is making the decisions about the repairs, as they are

paying for the maintenance. Currently there is no timeline for the repairs.

6) New Business

- a. Library Board Cyclical Agenda:  
Policy 5.1 – By-laws

Moved by P. McCourt, seconded by D. Cleland, to approve *Policy 5.1 By-laws* as presented. Carried.

- b. Meeting with MPP Lou Rinaldi

T. Robinson informed the Board about a meeting the board members and CPL staff members have been invited to between libraries and Lou Rinaldi on April 4, 2018.

*Moved by P. McCourt, seconded by D. Cleland, to indicate the Cobourg Public Library Board's request to have CEO Tammy Robinson forward a motion to Town of Cobourg Council, as well as Hamilton Township Council, in support of ending the 20 year funding freeze for Library services in Ontario. Carried.*

7) Correspondence

None

8) In Camera

None

9) Adjournment

The meeting adjourned at 7:55 p.m.