



Regular Council

Date: Monday August 31, 2020

Time: **3:00 P.M. – Summer Session**

Location: Electronic Participation by Council
Zoom Meeting Conference – YouTube Live Stream
<https://www.youtube.com/channel/UCh-rsT-cCjLrMPGdOobYzHQ>.

AGENDA

Cobourg...a vibrant inclusive community where everyone has access to meaningful opportunities and experiences.

The Town of Cobourg is committed to open and accountable governance and the provision of quality, accessible programs and services in a sustainable manner

Inquiries & Accommodations

For inquiries about this agenda, or to make arrangements for accessibility accommodations for persons attending, please contact the Legislative Services Office, at 905-372-4301, or by email at clerk@cobourg.ca.

Alternate Format

The Town of Cobourg is committed to providing services as set out in the Accessibility for Ontarians with Disabilities Act, 2005. If you have accessibility needs and require alternate formats of this document please contact the Legislative Services Department by telephone 905-372-4301 or by e-mail at clerk@cobourg.ca or in person at Victoria Hall, First Floor.

Live Streaming Video

Live streaming video of Municipal Council meetings is available on the town's YouTube channel at which can be accessed on the Town of Cobourg Municipal website www.cobourg.ca.


Public Participation

Members of the public are encouraged to provide Council with their comments and questions. Delegations must be pre-arranged with the Municipal Clerk before the agenda is released on the prescribed [Delegation Request Form](#) no later than 1:00 P.M. on the Friday preceding the Council or Committee Meeting. Additionally, Members of the Public who wish to address Council to make informal inquiries or to comment on matters of municipal business may address Council during the Open Forum at the end of each Committee of the Whole Meeting.

All personal information related to Municipal Council Business is collected under the Municipal Act, 2001. Any personal information you choose to disclose in your correspondence will be used to receive your views on the relevant issue(s) to enable the Town to make its decision on the matter. This information will become part of the public record. Copies of Agendas, Minutes, Reports, By-laws and Resolutions are available at: cobourg.civicweb.net.

NOTE TO THE PUBLIC:

Do to the COVID-19 Pandemic, Council Meetings will be conducted through Zoom Conference Applications. If you wish to register as a Delegation, please notify the Municipal Clerk by completing a Delegation of Request Form and once registered, further instructions will be provided. (By-law No.009-2019).

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL AGENDA
	Monday August 31, 2020 at 3:00 PM Electronic Participation – Zoom Video Conference

A Regular Council Meeting of the Cobourg Municipal Council will be held on Monday August 31, 2020 at 3:00 PM through Electronic Participation, Zoom Video Conference Application.

I CALL TO ORDER

The Mayor will provide an opening statement and advise the meeting is being lived streamed and audio/video recorded and shall form part of the record which will be retained according to the Town of Cobourg Retention By-law. For more information about the collection, please contact the Municipal Clerk's Office.

II CLOSED SESSION

1. Closed Session Item

Action Recommended: THAT Council meet in Closed Session at 3:00 P.M. prior to the Open Session of the Committee of the Whole Meeting in accordance with Section 239 (2) of the *Municipal Act S.O. 2001* regarding:

s. 239(2)(d) Labour Relations or Employee Negotiations:

1. Chief Administrative Officer (CAO) Candidate Recruitment.

III MOMENT OF REFLECTION

IV ADDITIONS TO THE AGENDA

V DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

VI ADOPTION OF MINUTES OF THE PREVIOUS MEETING

1.
 1. Adoption of the July 27, 2020 Regular Council Meeting Minutes; 7 - 27
 2. Adoption of the Special Council Meeting Minutes of July 27, 2020;
 3. Adoption of the Special Council Meeting Minutes of August 6, 2020; and

4. Adoption of the Special Council Meeting Minutes of August 10, 2020.

Action Recommended: THAT Council adopt the minutes of the Regular Council Meeting and the Special Council Meeting minutes as presented.

VII PRESENTATIONS

VIII DELEGATIONS

1. Judy Smith, Environmental Officer, County of Northumberland, regarding a discussion on an option of MicroTransit Transportation for the Town of Cobourg. 28 - 29
2. Dilys Robertson, regarding the motion on the Cobourg Beach under Parks and Recreation Services. 30 - 31

IX DELEGATION ACTIONS

X REPORTS

General Government Services

1. Committee of the Whole meeting notes held on Monday August 24, 2020 32 - 45

Action Recommended: THAT Council receive the notes of the Committee of the Whole meeting held on August 24, 2020 for information purposes.

2. Memo from the Treasurer/Interim Chief Administrative Officer, regarding the Memorandum of Settlement with CUPE Local 25. 46 - 48

Action Recommended: THAT Council receive report from the Treasurer/Interim Chief Administrative Officer for information purposes.

XI MOTIONS

General Government Services

1. Motion from the Regular Council to authorize the Mayor and Municipal Clerk to execute a Collective Agreement between the Corporation of the Town of Cobourg and C.U.P.E. Local 25. 49

Planning and Development Services

1. Motion from the Committee of the Whole, regarding the Deferral of Development Charges - 2725632 Ontario Ltd.; 2642301 Ontario Inc.; 2642301 Ontario Ltd.; and, 2363219 Ontario Ltd. (o/a Balder Corporation) 311 – 325 University Avenue West/387 William Street, Cobourg. 50
2. Motion from the Committee of the Whole, regarding a request for an extension to Council Resolution 463-19 on the deferral of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject 51

development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario.

3. Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-017, 1 King Street East, Cobourg, (TVM Group). 52
4. Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-021, 245-247 Division Street, Cobourg, (Paige Burnett). 53
5. Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-022, vacant lands adjacent to 163 Sydenham Street, Cobourg, (Katharine Spavins). 54
6. Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-023, 240 College Street, Cobourg. (Peter G. Notter on behalf of St. Peter's Anglican Church) 55
7. Motion from the Committee of the Whole, regarding the Brookside Youth Centre, located in the Town of Cobourg. 56 - 57

Public Works Services

1. Motion from the Committee of the Whole, regarding the Downtown Parking and Cobourg Transit Fares Update in the Town of Cobourg. 58

Parks and Recreation Services

1. Motion from the Committee of the Whole, regarding the extension of closure and the reopening of Cobourg Victoria Park Beach. 59
2. Motion from the Committee of the Whole, regarding a Staff report on comparable beachfront communities and waterfronts for public access, in collaboration with the parks and Recreation Advisory Committee. 60

XII BYLAWS

Parks and Recreation Services

1. By-law No.050-2020, being a by-law to assume the Parklands of Block 105 of Registered Plan 39M-876 located in West Park Village and known municipally as 847 McMurdo Drive, Cobourg. 61 - 62

Action Recommended: THAT Council adopt By-law 050-2020, being a by-law to assume the Parklands of Block 105 of Registered Plan 39M-876 located in West Park Village and known municipally as 847 McMurdo Drive, Cobourg.

Protection Services

1. By-law No.051-2020, being a by-law to appoint a Municipal By-law Enforcement Officer for the Town of Cobourg. 63 - 64

Action Recommended: THAT Council adopt By-law 051-2020, being a by-law to appoint Christian Young as a Municipal By-law Enforcement Officer for the Corporation of the Town of Cobourg.

General Government Services

1. THAT the following bylaw(s) be passed:

1. Bylaw 050-2020 being a by-law to assume the Parklands of Block 105 of Registered Plan 39M-876 located in West Park Village and known municipally as 847 McMurdo Drive, Cobourg; and
2. Bylaw 051-2020 being a by-law to appoint a Municipal By-law Enforcement Officer for the Town of Cobourg.

Action Recommended: THAT leave be granted to introduce bylaws 050-2020 and 051-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

XIII PETITIONS

XIV COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

XV CORRESPONDENCE

1. Correspondence, Stantec Consulting Ltd. - Notice of Online Public Information Centre #2, Preliminary Design and Class Environmental Assessment Highway 401 Planning Study from Cobourg to Colborne. 65 - 66

Action Recommended: THAT Council receive the correspondence for information purposes.

XVI NOTICE OF MOTION

1. Notice of Motion, Councillor Adam Bureau, Coordinator of Arts, Culture and Tourism Services, regarding Graffiti Art Installation in the Town of Cobourg. 67

Action Recommended: THAT Council refer the Notice of Motion to the September 14, 2020 Committee of the Whole Meeting for consideration.

XVII COUNCIL/COORDINATOR ANNOUNCEMENTS

1. Members of Council present verbal reports on matters within their respective areas of responsibility:
 - Mayor John Henderson
 - Deputy Mayor Séguin, General Government Services Coordinator
 - Councillor Beatty, Planning and Development Services Coordinator
 - Councillor Darling, Public Works Services Coordinator

- Councillor Chorley, Parks and Recreation Services Coordinator
- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

XVIII UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.


1. **Municipal Council Unfinished/Outstanding Business Tracking Table** 68 - 76

XIX CONFIRMATORY BY-LAW

1. Bylaw 052-2020, being a bylaw to confirm the proceedings of the Council Meeting of August 31, 2020. 77 - 78

Action Recommended: THAT leave be granted to introduce Bylaw 052-2020 and to dispense with the reading of the bylaw by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on August 31, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

XX ADJOURNMENT

	THE CORPORATION OF THE TOWN OF COBOURG
	REGULAR COUNCIL MEETING MINUTES
	Monday July 27, 2020 Zoom Video Conference

A Regular meeting of the Cobourg Municipal Council was held this evening at 6:00 P.M. through Electronic Participation – Zoom Video Conferencing with the following persons in attendance:

Members present:

Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present:

Ian Davey, Treasurer/Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Dean Hustwick, Director of Community Services
Laurie Wills, Director of Public Works
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

His Worship Mayor Henderson called the Regular Council meeting to Order at 4:06 P.M.

Motion to Adjourn

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty:

THAT the Regular Council Meeting be adjourned until 6:00 P.M due to the unforeseen circumstances of a localized power outage that resulted in loss of internet and the ability to stream the Council Meeting on YouTube for some Cobourg Residents.

301-20

Carried

The Regular Council Meeting was called to Order after a brief adjournment at 6:10 P.M. by his Worship Mayor John Henderson.

ADDITIONS TO THE AGENDA

DISCLOSURE OF PECUNIARY (FINANCIAL) INTEREST

There were no Declarations of Pecuniary Interest Declared by Members of Council.

ADOPTION OF MINUTES OF THE PREVIOUS MEETING

Adoption of the June 29, 2020 Regular Council Meeting Minutes.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling:

THAT Council adopt the minutes of the Regular Council Meeting held on June 29, 2020 as amended.

302-20

Carried

PRESENTATIONS

DELEGATIONS

DELEGATION ACTIONS

REPORTS

General Government Services

Committee of the Whole meeting notes held on Monday July 20, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling:

THAT Council receive the notes of the Committee of the Whole meeting held on July 20, 2020 for information purposes.

303-18

Carried

Planning and Development Services

Memo from the Director of Planning and Development, regarding Rehabilitation/Treatment Centres and Emergency Care Establishments in the Town of Cobourg.

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat:

THAT Council receive the Report from the Director of Planning and Development for information purposes; and,

FURTHER THAT Council approve Option 1 to refer the matter of rehabilitation/treatment centres and emergency care establishments to the Comprehensive Zoning By-law Update process now underway to add this issue as a special study component; and,

FURTHER THAT Meridian Planning Consultants Inc. be approved as a sole-source consultant to undertake the planning review of rehabilitation/treatment centres and emergency care establishments as a special study as part of the Comprehensive Zoning By-law process for an estimated cost of \$30,000.00 which will form a pre-commitment to the 2021 municipal budget.

304-18

Amended

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Emily Chorley:

MOTION TO AMEND:

THAT the motion be replaced with the following wording:

THAT Council receive the Report from the Director of Planning and Development for information purposes; and,

FURTHER THAT Council approve Option 2 to direct that a planning review or study be undertaken of rehabilitation/treatment centres and emergency care establishments as specified in the Director's Report; and,

FURTHER THAT the draft Interim Control By-law attached as Schedule "A" to the Director's Report be endorsed and presented to Council for adoption; and,

FURTHER THAT Council instruct the Interim CAO to issue a RFP to undertake the planning review of rehabilitation/treatment centres and emergency care establishments as a special study in accordance with Interim Control Bylaw for an estimated cost of \$30,000.00 to \$40,000.00 which will form a pre-commitment to the 2021 municipal budget.

305-18

Defeated

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat:

THAT Council receive the Report from the Director of Planning and Development for information purposes; and,

FURTHER THAT Council approve Option 1 to refer the matter of rehabilitation/treatment centres and emergency care establishments to the Comprehensive Zoning By-law Update process now underway to add this issue as a special study component; and,

FURTHER THAT Meridian Planning Consultants Inc. be approved as a sole-source consultant to undertake the planning review of rehabilitation/treatment centres and emergency care establishments as a special study as part of the Comprehensive Zoning By-law process for an estimated cost of \$30,000.00 which will form a pre-commitment to the 2021 municipal budget; and

FURTHER THAT this Special Study Review be brought back to Council on September 1, 2021.

306-18

Carried

Notices of Hearings of the Committee of Adjustment:

1. File No.: A-02/20 171 Bagot Street, Cobourg
B-03/20 (Jim and Catherine Henderson)
2. File No.: A-03/20 467 Sandra Crescent, Cobourg
 (John and Vicki Vanderwel)
3. File No.: A-04/20 428-432 King Street East, Cobourg
 (Nitin Malhotra of NArchitecture on behalf of King &
 Brook Inc. and King & Brook East Inc.)

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau:

THAT Council receive the Notice of Hearings of the Committee of Adjustment and endorse the comments of the Cobourg Planning Staff.

307-18

Amended

Moved by Councillor Emily Chorley, Seconded by Councillor Aaron Burchat:

MOTION TO AMEND:

THAT Council replace the motion with the following wording:

THAT Council receive the Notice of Hearings of the Committee of Adjustment information purposes.

308-18

Carried

Moved by Councillor Nicole Beatty, Seconded by Councillor Brian Darling:

THAT Council receive the Notice of Hearings of the Committee of Adjustment for information purposes.

309-18

Carried**MOTIONS****General Government Services**

Motion from the Committee of the Whole regarding, eSCRIBE Software Ltd. to provide Electronic Meeting Agenda Management Software for the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Municipal Clerk/Manager of Legislative Services regarding the proposed change in Agenda Meeting Software – eSCRIBE Meeting Management Solution for the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council direct and authorize the Mayor and Municipal Clerk to execute an agreement with eSCRIBE Software Limited for the provision of the eSCRIBE Transparency Bundle for the Town of Cobourg Meeting Management Software to be implemented and functional by October 1, 2020 in the amount of \$11,300 including HST as approved in the 2020 Operating Budget; and

FURTHER THAT Council authorize an additional amount of \$4,925.00 to be funded from the Provincial Building Efficiencies Funding to be put towards the initialization and implementation of the eScribe Board Management Module and the eSCRIBE Public Comments and Delegation Request Mgmt Module, in order to better increase Council and Advisory Committee Meeting efficiency and transparency.

310-20

Amended

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

MOTION TO AMEND:

THAT the motion be replaced with the following wording:

WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Municipal Clerk/Manager of Legislative Services regarding the proposed change in Agenda Meeting Software – eSCRIBE Meeting Management Solution for the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council direct and authorize the Mayor and Municipal Clerk to execute an agreement with eSCRIBE Software Limited for the provision of the eSCRIBE Transparency Bundle for the Town of Cobourg Meeting Management Software for a three (3) year contract to be implemented and functional by October 1, 2020 in the amount of \$10,941.66 from July 31, 2020 to December 31, 2020 for Year One (1), \$19,570 for Year two (2) and \$20,571 for Year three (3), which includes

the Webcasting Plus Module at \$9,000 with a \$1,000 discount and the eSCRIBE Board Management Module and the with the eSCRIBE Public Comments and Delegation Request Management Module to be included at no cost in the three (3) year term.

311-20

Carried

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Municipal Clerk/Manager of Legislative Services regarding the proposed change in Agenda Meeting Software – eSCRIBE Meeting Management Solution for the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council direct and authorize the Mayor and Municipal Clerk to execute an agreement with eSCRIBE Software Limited for the provision of the eSCRIBE Transparency Bundle for the Town of Cobourg Meeting Management Software for a three (3) year contract to be implemented and functional by October 1, 2020 in the amount of \$10,941.66 from July 31, 2020 to December 31, 2020 for Year One (1), \$19,570 for Year two (2) and \$20,571 for Year three (3), which includes the Webcasting Plus Module at \$9,000 with a \$1,000 discount and the eSCRIBE Board Management Module and the with the eSCRIBE Public Comments and Delegation Request Management Module to be included at no cost in the three (3) year term.

312-20

Carried

Planning and Development Services

Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-014, 200 King Street West, Cobourg, (St. Andrew's Presbyterian Church).

Moved by Councillor Nicole Beatty, Seconded by Councillor Aaron Burchat:

WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 200 King Street West, Cobourg. (submitted by Bryan Armstrong on behalf of St. Andrew's Presbyterian Church) (HP-2020-014);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-014 to permit a roof replacement for the property known municipally as 200 King Street West, Cobourg, subject to finalization of details with Planning Staff.

313-20

Carried

Motion from the Committee of the Whole, regarding approval of Heritage Permit HP-2020-015, 2 King Street West & 239-243 Division Street, Cobourg. (Reidrev Management Inc.).

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau:

WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 2 King Street West & 239-243 Division Street, Cobourg, . (submitted by Fabien Verdier on behalf of Reidrev Management Inc) (HP2020-015);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-015 to permit a roof replacement for the property known municipally as 2 King Street West & 239- 243 Division Street, Cobourg, subject to finalization of details by Planning Staff.

314-20

Carried

Motion from the Committee of the Whole, regarding adding an additional name to the Municipal Naming Policy Street Naming Inventory. (Jack Waghorn).

Moved by Councillor Nicole Beatty, Seconded by Councillor Emily Chorley:

WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a request for 'Jack Waghorn' to added to the Municipal Naming Policy Naming Registry;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and support the request from a Cobourg Resident to have 'Jack Waghorn' added to the Municipal Naming Policy Naming Registry.

315-20

Carried

Public Works Services

Motion from the Committee of the Whole, regarding masks and face coverings being strongly recommended on Town of Cobourg Transit.

Moved by Councillor Brian Darling, Seconded by Deputy Mayor Suzanne Séguin:

WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Director of Public Works, regarding masks and face coverings being strongly recommended on Town of Cobourg Transit.

NOW THEREFORE BE IT RESOLVED THAT Council initiate masks and face coverings being strongly recommended on Town of Cobourg Transit.

316-20

Carried

Parks and Recreation Services

Motion from the Committee of the Whole regarding, a legal opinion on the Town's ability, to regulate on-water activities in the Cobourg Harbour.

Moved by Councillor Emily Chorley, Seconded by Councillor Nicole Beatty:

WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Secretary of the Parks and Recreation Advisory Committee regarding a recommendation surrounding the Aquatic Safety Audit referred to the Committee at the May 11, 2020 Council Meeting - Request for Legal Opinion.

NOW THEREFORE BE IT RESOLVED THAT a definitive legal opinion from an independent legal counsel with expertise in riparian rights be obtained regarding the municipality's ability, if any, to regulate on-water activities in the harbour; and FURTHER THAT the legal opinion be obtained before any further attempt to regulate on water activities; and FURTHER THAT the 2015 legal opinion on this matter be made available to the public

317-18

Carried

Motion from the Committee of the Whole regarding, the implementation of select recommendations from the 2019 Aquatic Safety Audit.

Moved by Councillor Emily Chorley, Seconded by Deputy Mayor Suzanne Séguin:

WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Secretary of the Parks and Recreation Advisory Committee regarding a recommendation surrounding the Aquatic Safety Audit referred to the Committee at the May 11, 2020 Council Meeting - Aquatic Safety Audit Implementation.

NOW THEREFORE BE IT RESOLVED THAT Council instruct staff to implement only select recommendations from the 2019 Aquatic Safety Audit as follows:

Recommendation #1: Install an Automatic External Defibrillator (AED) unit adjacent to the marina office.

Recommendation#2: Ensure all marina staff are standard first aid certified and trained in the use of rescue equipment and extraction techniques.

Recommendation #12: Complete a safety equipment audit; establish lifesaving stations on each marina dock and around the harbour.

Recommendation #13: Clearly identify the egress ladders in the harbour.

Recommendation #15: Conduct stray electrical current testing and document the results

318-18

Carried

Motion from the Committee of the Whole regarding, striking a joint working group to create a consolidated safety procedure and emergency manual.

Moved by Councillor Emily Chorley, Seconded by Councillor Nicole Beatty:

WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Secretary of the Parks and Recreation Advisory Committee regarding a recommendation surrounding the Aquatic Safety Audit referred to the Committee at the May 11, 2020 Council Meeting - Aquatic Safety Audit – Working Group.

NOW THEREFORE BE IT RESOLVED THAT in order to create a consolidated safety procedure and emergency manual, Council instructs staff to strike a joint working group comprised of two staff members and one representative of each user group, including:

- Survivor Thrivers
- Cobourg Yacht Club/Learn to Sail
- Cobourg Dragon Boat & Canoe Club
- Coast Guard
- Green Canoe
- Northumberland YMCA
- Seasonal marina boaters (Boaters Council)
- Anglers/commercial charters
- Cobourg Surf and Paddleboard Club

AND FURTHER THAT the working group be tasked with drafting a safety procedure/emergency manual for submission to Council and the Parks and Recreation Advisory Committee ahead of the 2021 boating season.

319-18

Carried**Arts, Culture and Tourism Services**

Motion, Proclamation of Monday, August 3, 2020 as James Cockburn Day in the Town of Cobourg.

Moved by Councillor Adam Bureau, Seconded by Councillor Aaron Burchat:

NOW THEREFORE BE IT RESOLVED THAT Council Proclaim Monday, August 3, 2020 as James Cockburn Day in the Town of Cobourg; and

FURTHER THAT due to the COVID19 pandemic, the James Cockburn Society will be going virtual and posting a video to the James Cockburn website and via social media to mark the day as part of the Societies ongoing local history education campaign, thus

Council encourages all residents to take part in the celebrations of James Cockburn Day Virtually in order to celebrate Cobourg's Father of Confederation.

320-18

Carried

BYLAWS

General Government Services

By-law No.044-2020, being a by-law to Levy a Special Charge in respect of the Cobourg Downtown Business Improvement Area (DBIA) and to provide for its Collection.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law 044-2020, being a by-law to Levy a Special Charge in respect of the Cobourg Downtown Business Improvement Area (DBIA) and to provide for its collection.

321-18

Carried

By-law No.045-2020, being a by-law to Levy an amount upon Institutions in the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT Council adopt By-law 045-2020, being a by-law to Levy an amount upon Institutions in the Town of Cobourg.

322-18

Carried

By-law No.046-2020, being a by-law to enter into an Agreement with eSCRIBE Software Ltd. to provide Electronic Meeting Agenda Management Software for the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling:

THAT Council adopt By-law 046-2020, being a by-law to authorize the Mayor and Municipal Clerk to enter into a three (3) year agreement with eSCRIBE Software Ltd. to provide Electronic Meeting Agenda Management Software to the Town of Cobourg.

323-18

Carried

General Government Services

THAT the following bylaw(s) be passed:

1. Bylaw 044-2020 being a by-law to Levy a Special Charge in respect of the Cobourg Downtown Business Improvement Area (DBIA) and to provide for its Collection;
2. Bylaw 045-2020 being a by-law to Levy an amount upon Institutions in the Town of Cobourg; and
3. Bylaw 046-2020 being a by-law to enter into an Agreement with eSCRIBE Software Ltd. to provide Electronic Meeting Agenda Management Software for the Town of Cobourg.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Aaron Burchat:

THAT leave be granted to introduce bylaws 044-2020 to 046-2020 and to dispense with the reading of the bylaws by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

324-18

Carried

PETITIONS

COMMITTEE/BOARD MINUTES (INFORMATION PURPOSES ONLY)

CORRESPONDENCE

NOTICE OF MOTION

Notice of Motion, Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding Brookside Youth Centre in the Town of Cobourg.

Moved by Councillor Nicole Beatty, Seconded by Councillor Adam Bureau:

THAT Council refer the Notice of Motion to the August 24, 2020 Committee of the Whole meeting for consideration.

325-20

Carried

COUNCIL/COORDINATOR ANNOUNCEMENTS

Members of Council present verbal reports on matters within their respective areas of responsibility:

- Mayor John Henderson
- Deputy Mayor Séguin, General Government Services Coordinator
- Councillor Beatty, Planning and Development Services Coordinator
- Councillor Darling, Public Works Services Coordinator
- Councillor Chorley, Parks and Recreation Services Coordinator

- Councillor Burchat, Protection Services Coordinator
- Councillor Bureau, Arts, Culture and Tourism Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council - Council Procedural By-law No. 009-2019.

Municipal Council Unfinished/Outstanding Business Tracking Table

<u>Unfinished Business Item</u>	<u>Meeting Date</u>	<u>Department/Division</u>	<u>Deadline Date</u>
Private Transportation Regulating By-law	01-27-20	Legislative Services	<u>Regular Council Meeting</u>
Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing. (Originally due November 25, 2019)	01-28-19	Legislative Department	<u>September 14, 2020</u>
Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).	02-12-19	Multiple Departments/ Organizations	<u>September 14, 2020</u>
Traditional Land Acknowledgment Statement to be read at Council Meeting	05-13-19	Legislative Department	<u>September 14, 2020</u>
Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.	05-11-20	Community Services	N/A
Report and Accessible Transit Service Policy	01-27-20	Legislative Services/ Public Works	<u>September 14, 2020</u>
Staff Report on Innisfil Ridesharing Transit Model	01-27-20	Legislative Services/ Public Works	<u>September 14, 2020</u>
Revisions to the Long Service Recognition Policy from General Government Services.	09-23-19	Human Resources	N/A
Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)	01-27-20	Legislative Services	<u>2020-2022</u>
Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.	02-03-20	By-law Enforcement	N/A
Motion – Flood Reduction and Mitigation Strategy	04-27-20	Emergency Management	<u>September 14, 2020</u>
Diversity, Equity and Inclusion Policy	06-29-20	Legislative Services	<u>August 24, 2020</u> <u>December 7, 2020</u>

CLOSED SESSION

CLOSED SESSION ACTION ITEM
CONFIRMATORY BY-LAW

Bylaw 048-2020, being a bylaw to confirm the proceedings of the Council Meeting of July 27, 2020.

Moved by Deputy Mayor Suzanne Séguin, Seconded by Councillor Brian Darling:

THAT leave be granted to introduce Bylaw 048-2020 and to dispense with the reading of the bylaw by the Municipal Clerk to confirm the proceedings of the Council of the Town of Cobourg at its Regular meeting held on July 27, 2020 and the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

326-20

Carried

ADJOURNMENT

Moved by Councillor Aaron Burchat,


THAT the Meeting Adjourn (8:14 P.M.).

327-20

Carried

Municipal Clerk

Mayor

	THE CORPORATION OF THE TOWN OF COBOURG
	SPECIAL COUNCIL MEETING MINUTES
	Thursday, May 21, 2020 Electronic Participation – Video Conferencing

The Cobourg Municipal Council met on Monday July 27, 2020 at 3:00 P.M through Zoom Video-Conferencing to discuss an Amendment to the Town of Cobourg Procedural By-law, regarding Electronic Participation and Council Meetings as a result of Bill 195 and Bill 197 receiving Royal Assent on July 21, 2020.

Members present: Mayor John Henderson,
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Interim Chief Administrative Officer/Treasurer
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

His Worship Mayor John Henderson called the Special Council Meeting to Order at 3:00 P.M.

DISCLOSURE OF PECUNIARY INTEREST

There were no Declarations of Interest Declared by Members of Municipal Council.

REPORTS

General Government Services

Memo from the Municipal Clerk/Manager of Legislative Services, regarding an Amendment to the Town of Cobourg Procedural By-law, regarding Electronic Participation and Council Meetings as a result of Bill 195 and Bill 197 receiving Royal Assent on July 21, 2020.

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Brian Darling:

THAT Council receive the report from the Municipal Clerk/Manager of Legislative Services for information purposes; and

FURTHER THAT Council authorize the preparation of a by-law to be endorsed and presented to Council at a Regular Council meeting to allow for the Electronic participation of Council Meetings to continue; and

FURTHER THAT Council direct the Municipal Clerk to review the Procedural By-law and bring back the necessary changes and recommendations to Council in order to reflect the continued use of Electronic participation at future Council meetings and a review of the additional changes to the Municipal Act, including the use of Proxy voting at Council Meetings.

258-20

Carried

BY-LAWS

General Government Services

By-law 049-2020, being a By-law to amend By-law No.009-2019 being to Establish the Rules of Order and Procedures for Municipal Council and Committee Meetings of the Corporation of the Town of Cobourg.

Moved by Deputy Mayor Seguin, Seconded by Councillor Aaron Burchat:

THAT leave be granted to introduce bylaw 049-2020 and to dispense with the reading of the bylaw by the Municipal Clerk and that the same be considered read and passed and that the Mayor and the Municipal Clerk sign the same and the Seal of the Corporation be thereto affixed.

259-20

Carried

ADJOURNMENT

Moved by Councillor Adam Bureau:


THAT the Meeting Adjourn (3:26 P.M.)

300-20

Carried

Municipal Clerk

Mayor

	THE CORPORATION OF THE TOWN OF COBOURG
	SPECIAL COUNCIL MEETING MINUTES
	<p>Thursday, August 6, 2020</p> <p>Conference Room "A" Northumberland County Municipal Office 555 Courthouse Road, Cobourg</p>

The Cobourg Municipal Council met on Thursday August 6, 2020 at 9:00 A.M held a Closed Session of Council, pursuant to Section 239 (2)(b) of the *Municipal Act, 2001*.

Members present: Mayor John Henderson,
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

His Worship Mayor John Henderson called the Special Council Meeting to Order at 3:00 P.M.

CALL TO ORDER

DISCLOSURE OF PECUNIARY INTEREST

There were no Declarations of Pecuniary Interest Declared by Members of Council.

CLOSED SESSION

Closed Session Item

Moved by Deputy Mayor Suzanne Seguin, Seconded by Councillor Nicole Beatty:

THAT Council meet in Closed Session in accordance with Section 239 (2) of the *Municipal Act S.O. 2001* regarding:

s. 239(2)(b) Personal matters about an identifiable individual, including municipal or local board employees.

1. Personnel Matters - Chief Administrative Officer (CAO) Recruitment.

328-20

Carried

ADJOURNMENT

Moved by Councillor Emily Chorley:


THAT the Meeting Adjourn (3:02 P.M.)

329-20

Carried

Municipal Clerk

Mayor

	
	THE CORPORATION OF THE TOWN OF COBOURG
	SPECIAL COUNCIL MEETING MINUTES
	Monday August 10, 2020 Electronic Participation Zoom Video Conferencing

The Cobourg Municipal Council met on Monday August 10, 2020 at 4:00 P.M through Zoom Video-Conferencing to discuss various Municipal Event Applications in the Town of Cobourg.

Members present: Mayor John Henderson,
Deputy Mayor Suzanne Séguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Members Absent: Councillor Aaron Burchat

Staff present: Brent Larmer, Municipal Clerk/Manager of Legislative Services
Dean Hustwick, Director of Community Services
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Kara Euale, Manager of Marketing and Events
Jackie Chapman Davis, Community Event Coordinator

CALL TO ORDER

His Worship Mayor John Henderson called the Special Council Meeting to Order at 3:00 P.M.

DISCLOSURE OF PECUNIARY INTEREST

REPORTS

Arts, Culture and Tourism Services

Memo from the Community Events Coordinator, regarding the approval of Municipal Community Event - Wreath Laying/Dedication - 75th Anniversary of the Homecoming of the Hong Kong Veterans.

Moved by Councillor Adam Bureau, Seconded by Councillor Brain Darling:

THAT Council receive the report from the Community Events Coordinator for information purposes.

330-20

Carried

Memo from the Community Events Coordinator, regarding the approval of Municipal Community Event - Yoga in the Park: Kimberley Black Fundraiser.

Moved by Councillor Adam Bureau, Seconded by Councillor Emily Chorley:

THAT Council receive the report from the Community Events Coordinator for information purposes.

331-30

Carried

Memo from the Community Events Coordinator, regarding the Municipal Event Application - Tiknor Wedding Ceremony.

Moved by Councillor Adam Bureau, Seconded by Deputy Mayor Suzanne Seguin:

THAT Council receive the report from the Community Events Coordinator for information purposes.

332-20

Carried

Motion to Suspend the Rules of Order

Moved by Councillor Adam Bureau, Seconded by Councillor Nicole Beatty:

THAT Council suspend the Rules of Order under Section 19.16 of the Municipal Council Procedural By-law to all for a Motion of Reconsideration to be brought forward at the Special Council Meeting.

333-20

2/3 Vote - Carried

Motion to Reconsider

Moved by Councillor Adam Bureau, Seconded by Deputy Mayor Suzanne Seguin:

THAT Council reconsider Resolution 178-20 passed at the May 19, 2020, Regular Council Meeting regarding Item #1 under Arts Culture and Tourism Services being a memo from the Manager, Marketing and Events, regarding an update on the 2020 Community Events in the Town of Cobourg.

334-20

2/3 Vote - Carried

Memo from the Manager, Marketing and Events, regarding an update on the 2020 Community Events in the Town of Cobourg. (Motion Reconsidered).

Moved by Councillor Adam Bureau, Seconded by Councillor Emily Chorley:

THAT Council terminates all community events approved through the Community Events process in the Town of Cobourg until the first of September 2020 due to COVID-19 Pandemic to ensure our residents safety; and

FURTHER THAT Council suspend the Delegation of Authority By-law No.040-2015 related to Community Events and request that any event currently scheduled and all new events from September 1st 2020 to December 31st in the Town of Cobourg must come to Municipal Council for approval with staff recommendations.

335-20

Defeated

MOTIONS

ARTS, CULTURE AND TOURISM SERVICES

Motion from the Special Council Meeting, regarding Wreath Laying/Dedication - 75th Anniversary of the Homecoming of the Hong Kong Veterans.

Moved by Councillor Adam Bureau, Seconded by Councillor Brian Darling:

WHEREAS at the Special Meeting of Council on August 10, 2020, Municipal Council considered a memo from the Community Event Coordinator, regarding Wreath Laying/Dedication - 75th Anniversary of the Homecoming of the Hong Kong Veterans Municipal Community Event Application;

NOW THEREFORE BE IT RESOLVED THAT Council approve the Municipal Event Application as submitted by Shalagh Purcell for a Memorial Service to be held at the Cenotaph in Victoria Park for a Wreath Laying/Dedication for the 75th Anniversary of the Homecoming of the Hong Kong Veterans to be held on Saturday, August 15, 2020 from 11:00 A.M. to 12:00 P.M.

336-20

Carried

Motion from the Special Council Meeting, regarding Yoga in the Park: Kimberley Black Fundraiser.

Moved by Councillor Adam Bureau, Seconded by Councillor Emily Chorley:

WHEREAS at the Special Meeting of Council on August 10, 2020, Municipal Council considered a memo from the Community Event Coordinator, regarding Yoga in the Park: Kimberley Black Fundraiser Municipal Community Event Application;

NOW THEREFORE BE IT RESOLVED THAT Council approve the Municipal Event Application as submitted by Catherine Tardik for Yoga in the Park: Kimberley Black Fundraiser to be held at Victoria Park/Bandshell on August 22, 2020 from 10:00 A.M to 12:00 P.M.

337-20

Carried

Motion from the Special Council Meeting, regarding Tiknor Wedding Ceremony.

Moved by Councillor Adam Bureau, Seconded by Deputy Mayor Suzanne Seguin:

WHEREAS at the Special Meeting of Council on August 10, 2020, Municipal Council considered a memo from the Community Event Coordinator, regarding the Tiknor Wedding Ceremony Municipal Community Event Application;

NOW THEREFORE BE IT RESOLVED THAT Council approve the Municipal Event Application - Tiknor Wedding Ceremony, to be held at Lucas Point Park with 50 people in attendance on September 19, 2020 from 1:00p.m. - 3:00 p.m.

338-20

Carried

ADJOURNMENT

Moved by Councillor Brian Darling:

THAT the Meeting Adjourn. (4:24 P.M.)

339-20

Carried

Municipal Clerk

Mayor



The Corporation of the Town of Cobourg
Legislative Services Department
55 King Street West
Cobourg, ON K9A 2M2

Delegation Request Form

Please submit the completed Delegation Request Form to the Municipal Clerk in person or by mail to 55 King Street West, Cobourg, ON K9A 2M2, by e-mail to clerk@cobourg.ca, or by fax to (905) 372-7558.

1. GENERAL INFORMATION

Name of Delegate(s):

Judy Smith

Group/Organization/Business Delegation Represents (if applicable):

Climate Change Coordinator Town of Cobourg

2. MEETING SELECTION

I wish to appear before:

☒ Committee of the Whole ☐ Regular Council ☐ Advisory Committee or Local Board

If appearing before an Advisory Committee or Local Board please specify:

Press to Select a Committee of Board

Meeting Date Requested:

August 24 2020

3. DELEGATION REQUEST

General Nature/Purpose of the Delegation:

(Clearly state the nature of the business to be discussed & provide a general summary of the information to be presented)

I wish to discuss the option of MicroTransit which will be part of the Climate Action Plan in lieu of purchasing big buses and in lieu of providing separate slower service for handicapped residents. I am working on behalf of the Town of Cobourg to improve our climate and reduce greenhouse gas emissions from transportation as a result of the pandemic I have not met as regularly with Town staff who have been busy dealing with the emergency. Thank you for your attention to this matter . Judy Smith Climate Change Coordinator Town of Cobourg and Environmental Officer County of Northumberland 905-372-0216 (I am currently working from home).

Recommendation to Council/Committee/Board:

(Please indicate below what action you would like the Town to take with respect to the above-noted subject matter)

To postpone the motion on large bus and Wheels purchases until the Town of Cobourg has studied the alternative microtransit option. I would like to show a 4 minute video that describes the microtransit option.

THIS IS MY PRESENTATION:

Please show this 4 minute video after my 1 minute oral introduction.. Thank you.

<https://www.youtube.com/watch?v=9nkjAFL6kA8&feature=youtu.be>

Have you appeared before the Town of Cobourg's Council or its Committees or Boards in the past to discuss this issue?

☒ Yes ☐ No

4. PRESENTATION MATERIAL

Will you have an oral or written presentation? ☒ Oral ☐ Written

Do you have any equipment needs? ☒ Yes ☐ No

If selecting yes, please indicate the type of equipment needed for your presentation:

Please Select the Type of Equipment

Note: Delegates are required to provide one (1) copy of all background material/presentations prior to the deadline provided in the Delegation Rules and Guidelines below, or it will not be included in the Agenda.



The Corporation of the Town of Cobourg
Legislative Services Department
55 King Street West
Cobourg, ON K9A 2M2

Delegation Request Form

Please submit the completed Delegation Request Form to the Municipal Clerk in person or by mail to 55 King Street West, Cobourg, ON K9A 2M2, by e-mail to clerk@cobourg.ca, or by fax to (905) 372-7558.

1. GENERAL INFORMATION

Name of Delegate(s): Dilys Robertson

Group/Organization/Business Delegation Represents (if applicable):

2. MEETING SELECTION

I wish to appear before:

☐ Committee of the Whole ☒ Regular Council ☐ Advisory Committee or Local Board

If appearing before an Advisory Committee or Local Board please specify:

Meeting Date Requested:

August 31, 2020

3. DELEGATION REQUEST

General Nature/Purpose of the Delegation:

(Clearly state the nature of the business to be discussed & provide a general summary of the information to be presented)

Issues related to the way the Cobourg beach is to be opened to the general public on September 8th

Recommendation to Council/Committee/Board:

(Please indicate below what action you would like the Town to take with respect to the above-noted subject matter)

Apply my recommendations for the way in which the Beach is to be opened September 8th

Have you appeared before the Town of Cobourg's Council or its Committees or Boards in the past to discuss this issue?

☐ Yes ☐ No no, additional comments for this current meeting.

4. PRESENTATION MATERIAL

Will you have an oral or written presentation? ☒ Oral ☐ Written


Do you have any equipment needs? ☐ Yes ☒ No

If selecting yes, please indicate the type of equipment needed for your presentation:

Note: Delegates are required to provide one (1) copy of all background material/presentations prior to the deadline provided in the Delegation Rules and Guidelines below, or it will not be included in the Agenda.

Please note that information on the first two (2) pages of this form will be printed on a public Agenda.

LEGISLATIVE SERVICES DEPARTMENT | VICTORIA HALL, 55 KING ST W, COBOURG, ON K9A 2M2
T.905.372.4301 | F.905.584.4325 | www.cobourg.ca | clerk@cobourg.ca

	THE CORPORATION OF THE TOWN OF COBOURG
	COMMITTEE OF THE WHOLE MEETING REPORT
	Monday, August 24, 2020 Electronic Participation Zoom Video Conference

The Cobourg Municipal Council's Committee of the Whole met this evening at 3:30 p.m. through Zoom Video Conferencing, Cobourg, with the following persons in attendance:

Members present: Mayor John Henderson
Deputy Mayor Suzanne Seguin
Councillor Nicole Beatty
Councillor Aaron Burchat
Councillor Adam Bureau
Councillor Emily Chorley
Councillor Brian Darling

Staff present: Ian Davey, Treasurer/Interim Chief Administrative Officer
Glenn McGlashon, Director of Planning and Development
Laurie Wills, Director of Public Works
Dean Hustwick, Director of Community Services
Brent Larmer, Municipal Clerk/Manager of Legislative Services

CALL TO ORDER

His Worship Mayor Henderson called the meeting to order at 3:30 PM.

CLOSED SESSION

Closed Session Items

Moved by Deputy Mayor Suzanne Séguin:

THAT Council meet in Closed Session to prior to the Open Session of Council at 3:30 P.M. in accordance with Section 239 (2) of the *Municipal Act S.O. 2001* regarding:

s. 239(2)(d) Labour relations or employee negotiations:

1. CUPE Local 25 Collective Agreement.

**S.239 (2) (c) a proposed or pending acquisition or disposition of land
by the municipality or local board:**

2. Northam Industrial Park - Building 4, Potential Lease.

Carried

**Municipal Council returned from Closed Session to the Open Session of Council
at 4:08 P.M.**

AGENDA ADDITIONS

1. Correspondence, Balder Corporation, regarding a request for an extension to Council Resolution 463-19 on the deferral of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario;
2. Memo from the Deputy Director of Community Services and the Recreation Coordinator, regarding the Cobourg Community Centre: Reopening Plans; and
3. Memo from the Secretary of the Parks and Recreation Advisory Committee, regarding a recommendation regarding the Cobourg Beach.

Moved by Deputy Mayor Suzanne Séguin,

THAT the matters be added to the Agenda; and

FURTHER THAT Item No.3 of the additions to the Agenda be moved up in order under Parks and Recreation Services to become Item No.3. within the Council Agenda.

Carried

DISCLOSURE OF PECUNIARY INTEREST

There were Declarations of Pecuniary Interest Declared by Members of Council.

PRESENTATIONS

Oscar Poloni, Office Managing Partner - KPMG, regarding an update/status report on the Town of Cobourg Service Delivery Review.

Oscar Poloni, of KPMG, was in attendance to present to Municipal Council an update and Interim status report on the Town of Cobourg Service Delivery Review and all of the work that has been done to date and the outstanding work that needs to still be

completed. Mr. Poloni, stated that the Final Service Delivery Report should be to Council on October 5, 2020 Committee of the Whole Meeting.

After a question and answer period, O. Poloni was excused from the meeting (4:57 P.M.).

DELEGATIONS

Adam White, Cobourg Resident, regarding the status of Cobourg Victoria Park Beach options of re-opening following August 31, 2020.

A. White, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the status of Cobourg Victoria Park Beach with options of re-opening following August 31, 2020.

After a question and answer period, A. White was excused from the meeting (5:13 P.M.).

Paul Pagnuelo, Cobourg Resident, regarding the status of Cobourg Victoria Park Beach options of re-opening following August 31, 2020 and the establishment of a Cobourg Beach Task Force.

P. Pagnuelo, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the status of Cobourg Victoria Park Beach with options of re-opening following August 31, 2020 and the establishment of a Victoria Beach Task Force.

After a question and answer period, P Pagnuelo was excused from the meeting (5:21 P.M.).

Lydia Smith and Michele Peterson, Preserve Our Heritage Harbour (POHH), regarding the Town of Cobourg's Service Delivery Community Survey.

L. Smith and M. Peterson of Preserve Our Heritage Harbour (POHH), Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the Town of Cobourg's Service Delivery Community Survey in relation to Waterfront Services questions on the Survey.

After a question and answer period, L. Smith and M. Peterson were excused from the meeting (5:28 P.M.).

Brenda Quinn, Cobourg Resident, regarding a Cobourg Beach and Victoria Park Committee.

B. Quinn, Cobourg Resident, attended the meeting via Zoom Video Conference to discuss the status of Cobourg Victoria Park Beach with options of re-opening following August 31, 2020 and the establishment of a Cobourg/Northumberland Working Group to address Victoria Beach and Victoria Park Strategies.

After a question and answer period, B. Quinn was excused from the meeting (5:36 P.M.).

DELEGATION ACTIONS

Delegation Action, Lydia Smith and Michele Peterson, Preserve Our Heritage Harbour (POHH), regarding the Town of Cobourg's Service Delivery Community Survey.

Moved by Deputy Mayor Suzanne Séguin:

THAT Council receive the delegation from Lydia Smith and Michele Peterson representing Preserve Our Heritage Harbour (POHH), regarding the Town of Cobourg's Service Delivery Community Survey for information purposes; and

FURTHER THAT Council request the delegates to submit the Delegation written material to the Municipal Clerk to be circulated to all of Council for consideration.

Carried

GENERAL GOVERNMENT SERVICES

Chair, Deputy Mayor Séguin - General Government Services Coordinator

PLANNING AND DEVELOPMENT SERVICES

Chair, Councillor Beatty - Planning and Development Services Coordinator

Memo from the Director of Planning and Development, regarding the Deferral of Development Charges - 2725632 Ontario Ltd.; 2642301 Ontario Inc.; 2642301 Ontario Ltd.; and, 2363219 Ontario Ltd. (o/a Balder Corporation) 311 – 325 University Avenue West/387 William Street, Cobourg.

Moved by Councillor Nicole Beatty:

THAT Council receive the report from the Director of Planning and Development for information purposes; and

FURTHER THAT Council approve Balder Corporation's request to waive the interest charges on the ten (10) year deferral of Development Charges (previously approved by Council) in the amount of approx. \$110,600.00 for the mixed affordable/market rental apartment project at 311-325 University Avenue West/387 William Street, subject to the finalization of details by staff.

Carried

Correspondence, Balder Corporation, regarding a request for an extension to Council Resolution 463-19 on the deferral of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario.

Moved by Councillor Nicole Beatty:

THAT Council grant the extension of an additional six (6) month deferral for the payment of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario, being until June 2, 2022.

Carried

Memo from Planner I - Heritage, regarding Notice of Complete Application for Site Plan Approval 66 Strathy Road, Cobourg (SmartCentres REIT).

Moved by Councillor Nicole Beatty:

THAT Council receive the Notice of Complete Application for Site Plan Approval 66 Strathy Road, Cobourg (SmartCentres REIT) and refer the application to the Planning Department for a report.

Carried

Memo from Planner I - Heritage, regarding Notice of Complete Application for Site Plan Approval Block 94 Lonsberry Drive, Cobourg (Al Rose, Stalwood Homes).

Moved by Councillor Nicole Beatty:

THAT Council receive the Notice of Complete Application for Site Plan Approval Block 94 Lonsberry Drive, Cobourg (Al Rose, Stalwood Homes) and refer the application to the Planning Department for a report.

Carried

Memo from the Secretary of the Heritage Advisory Committee, regarding Heritage Permit Application HP-2020- 017 as submitted by TVM group to permit new ground floor windows and doors on the existing storefront at property known municipally as 1 King Street East, Cobourg.

Moved by Councillor Nicole Beatty:

THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-017 to permit new ground floor windows and doors on the existing storefront at property known municipally as 1 King Street East, Cobourg, subject to finalization of details with planning staff.

Carried

Memo from the Secretary of the Heritage Advisory Committee, regarding Heritage Permit Application HP-2020- 021, submitted by Paige Burnett, to permit a roof replacement, repair of 4 chimneys and 1 chimney rebuild & custom flashing, and a partition wall repair at the property known municipally as 245-247 Division Street, Cobourg.

Moved by Councillor Nicole Beatty:

THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-021, for the proposed roof replacement to replace the existing asphalt roof with a metal roof, conduct chimney repairs (4) and 1 chimney rebuild, repair the north partition wall and install custom bent chimney flashing, for the property known municipally as 245-247 Division Street, Cobourg, subject to finalization of details with planning staff.

Carried

Memo from the Secretary of the Heritage Advisory Committee, regarding Heritage Permit Application HP-2020- 022, as submitted by Katharine Spavins to permit an infill development of a detached dwelling on the subject property located on the vacant lands adjacent to 163 Sydenham Street, Cobourg.

Moved by Councillor Nicole Beatty,

THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-022, to permit an infill development of a detached dwelling on the subject property located on the vacant lands adjacent to 163 Sydenham Street, Cobourg be approved, subject to the finalization of details with Planning and Heritage staff.

Carried

Memo from the Secretary of the Heritage Advisory Committee, regarding Heritage Permit Application HP-2020- 023, as submitted by Peter G. Notter on behalf of St. Peter's Anglican Church, to permit a roof replacement, for the property known municipally as 240 College Street, Cobourg.

Moved by Councillor Nicole Beatty:

THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-023, to permit a dark gray metal shingle roof replacement, for the property known municipally as 240 College Street, Cobourg, subject to the finalization of details with Planning and Heritage staff.

Carried

Notice of Motion Councillor Nicole Beatty, Coordinator of Planning and Development Services, regarding the Brookside Youth Centre, located in the Town of Cobourg.

Moved by Councillor Nicole Beatty:

WHEREAS the Town of Cobourg has identified PEOPLE AND PLACES as two of its strategic pillars to help build a vibrant, accessible and inclusive community; and

WHEREAS the Town of Cobourg is committed to identifying lands to support priorities as set out in the Town of Cobourg Official Plan; and

WHEREAS the Town of Cobourg is interested in pursuing partnerships with all levels of government to achieve its goals; and

WHEREAS Brookside Youth Centre has been operating at a reduced occupancy rate for several years; and

WHEREAS the Town of Cobourg taxpayers have been enquiring about the future of Brookside Youth Centre;

NOW THEREFORE BE IT RESOLVED THAT the Town of Cobourg send a letter to the Ministry of Community Safety and Correctional Services and the Ministry of Children, Community and Social Services to request the Province of Ontario to provide an update to members of Cobourg Council on the status of Brookside Youth Centre, including options for initiating the disposition of the buildings and/or lands in which the Centre occupies; and

FURTHER THAT this resolution is forwarded to The Hon. Doug Ford, Premier of Ontario, the Hon. Todd Smith, Minister of Children, Community and Social Services, the Hon. Sylvia Jones, Solicitor General of Ontario, the Hon. Steve Clark, Minister of Municipal Affairs and Housing, MPP David Piccini and Northumberland County Council.

Carried

Motion to Recess

Moved by Mayor John Henderson,

THAT a recess be called for ten (10) minutes.

Carried

PUBLIC WORKS SERVICES

Chair, Councillor Darling - Public Works Services Coordinator

Memo from the Director of Public Works, regarding the Northumberland County Professional Consultant Services Roster.

Moved by Councillor Brian Darling:

THAT Council approve for the Town of Cobourg to participate in the Professional Consultation Services Roster Program, which contains successful firms on a roster that have proven qualifications and project experience that the Town of Cobourg can utilize for professional consultant services on an as needed basis; and

FURTHER THAT THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to amend Purchasing By-law No. 012-2012 Section 4.5 to allow for Professional Consultation Services Roster firm contracts to be exempt from the current threshold; and

FURTHER THAT Staff prepare a bi-annual report to Municipal Council summarizing all contracts awarded under the Professional Consultation Services Roster Program.

Referred

Moved by Councillor Brian Darling:

MOTION TO REFER:

THAT the motion be referred to the November 6, 2020 Committee of the Whole Meeting of Council.

Carried

Memo from the Director of Public Works, regarding the Downtown Parking and Cobourg Transit Fares Update in the Town of Cobourg.

Moved by Councillor Brian Darling:

THAT Council permit Staff to re-implement the collection of fares for downtown parking and transit when Victoria Hall is open to the public; and

FURTHER THAT Staff ensure that a minimum of two weeks' notice is provided to the public through all available media outlets; and

FURTHER THAT Council direct Staff to continue with reduced service hours for Transit at a savings of \$5,400/week until December 31st, 2020.

Amended

Moved by Councillor Nicole Beatty:

MOTION TO AMEND:

THAT the motion be amended to include the following wording:

THAT Council direct Staff to bring forward a similar report to the October 5, 2020 Committee of the Whole Meeting for Council consideration.

Carried

Moved by Councillor Brian Darling:

THAT Council permit Staff to re-implement the collection of fares for downtown parking and transit when Victoria Hall is open to the public; and

FURTHER THAT Staff ensure that a minimum of two weeks' notice is provided to the public through all available media outlets; and

FURTHER THAT Council direct Staff to continue with reduced service hours for Transit at a savings of \$5,400/week and direct Staff to bring forward a similar report to the October 5, 2020 Committee of the Whole Meeting for Council consideration.

Recorded Vote:

Recorded Vote Requested by Councillor Adam Bureau:

Member of Council:	For	Against
Councillor Nicole Beatty	X	
Councillor Aaron Burchat	X	
Councillor Adam Bureau		X
Councillor Emily Chorley		X
Councillor Brian Darling	X	
Mayor John Henderson	X	
Deputy Mayor Suzanne Séguin	X	
TOTAL:	5	2

CARRIED.

Memo from the Director of Public Works, regarding the execution of a Transfer Payment Agreement with Investing in Canada Infrastructure Program (ICIP) – Transit Stream, Replacement of Rolling Stock (3 Buses). **(Motion withdrawn at the request of Staff)**

Moved by Councillor Brian Darling:

THAT Council authorize the preparation of a by-law to be endorsed and be presented to Council for adoption at a Regular Council Meeting to authorize the execution of an agreement with Her Majesty the Queen in right of Ontario represented by the Minister of Agriculture, Food and Rural Affairs and the Corporation of the Town of Cobourg for the Investing in Canada Infrastructure Program Public Transit Stream - Replacement of Rolling Stock (3 Buses).

WITHDRAWN

PARKS AND RECREATION SERVICES

Chair, Councillor Chorley - Parks and Recreation Services Coordinator

Memo from the Director of Public Works and the Director of Community Services regarding the Assumption of Block 105, Plan 39M-876 (Parkland) of West Park Village, Cobourg.

Moved by Councillor Emily Chorley,

THAT Council authorize the Municipal Clerk to prepare a By-law to assume the parklands Block 105 of registered Plan 39M-876.

Carried

Memo from the Director of Community Services, regarding the status of Cobourg Victoria Park Beach, following the August 31, 2020 Municipal Council Resolution deadline.

Moved by Councillor Emily Chorley,

THAT Council receive the report from the Director of Community Services;

AND FURTHER THAT Council extend the closure of Victoria Park Beach until after the Labour Day weekend;

AND FURTHER THAT the beach be reopened on weekdays only beginning on Tuesday, September 8, 2020, with the continued closure of the beach on Saturdays and Sundays until October 14, 2020, when the fencing will be removed and the beach reopened.

Recorded Vote:

Recorded Vote Requested by Councillor Nicole Beatty:

Member of Council:	For	Against
Councillor Nicole Beatty	X	
Councillor Aaron Burchat	X	
Councillor Adam Bureau		X
Councillor Emily Chorley	X	
Councillor Brian Darling	X	
Mayor John Henderson	X	
Deputy Mayor Suzanne Séguin	X	
TOTAL:	6	1

CARRIED.

Moved by Councillor Aaron Burchat:

Motion to Amend

THAT Council direct Staff to reopen the Cobourg Beach on September 1, 2020, and that Staff also remove the Fencing surrounding the Cobourg Beach.

Defeated

Memo from the Secretary of the Parks and Recreation Advisory Committee, regarding a recommendation regarding the Cobourg Beach.

Moved by Councillor Emily Chorley:

THAT Council receive the recommendation from the Parks and Recreation Advisory Committee (PRAC) for information purposes;

AND FURTHER THAT Council endorse the recommendation of the Committee and request staff to investigate and report on how comparable beachfront communities are managing and regulating their beaches and waterfronts for public access, with the report provided to PRAC by December 1, 2020;

AND FURTHER THAT Council request PRAC to receive public input on how the Town of Cobourg can manage the popularity of Victoria Park Beach, and provide recommendations to Council by March 1, 2021.

Carried

Resolution from July 27, 2020 Council Meeting - Town of Cobourg 2015 Legal Opinion, regarding the Town of Cobourg Harbour.

Moved by Councillor Emily Chorley,

THAT Council receive the Legal Opinions form 2015 and 2011 for information purposes.

Carried

Memo from the Deputy Director of Community Services and the Recreation Coordinator, regarding the Cobourg Community Centre: Reopening Plans.

Moved by Councillor Emily Chorley,

THAT Council receive the reopening of the Cobourg Community Centre (CCC) on Monday August 31, 2020 report for information purposes.

Carried

PROTECTION SERVICES

Chair, Councillor Burchat - Protection Services Coordinator

ARTS, CULTURE AND TOURISM SERVICES

Chair, Councillor Bureau - Arts, Culture and Tourism Services Coordinator

UNFINISHED BUSINESS

The items listed in the order of the topics set out in the agenda of prior meetings which have not been disposed of by Council and the date of their first appearance on the agenda shall be noted and repeated on each subsequent agenda until disposed of by Council, unless removed from the agenda by leave of Council. - Council Procedural By-law No. 009-2019.

Municipal Council Unfinished/Outstanding Business Tracking Table

<u>Unfinished Business Item</u>	<u>Meeting Date</u>	<u>Department/Division</u>	<u>Deadline Date</u>
Private Transportation Regulating By-law	01-27-20	Legislative Services	<u>Regular Council Meeting</u>
Terms of Reference regarding a social planning and/or Community Development Advisory Committee, regarding affordable housing. (Originally due November 25, 2019)	01-28-19	Legislative Department	<u>September 14, 2020</u>
Information requested regarding Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB).	02-12-19	Multiple Departments/ Organizations	<u>September 14, 2020</u>

<u>Traditional Land Acknowledgment Statement to be read at Council Meeting</u>	<u>05-13-19</u>	<u>Legislative Department</u>	<u>September 14, 2020</u>
<u>Staff Report in response to the Lifesaving Society's Aquatic Safety Audit Report for the Town of Cobourg Harbour, with input from the PRAC and all user groups.</u>	<u>05-11-20</u>	<u>Community Services</u>	<u>N/A</u>
<u>Report and Accessible Transit Service Policy</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>September 14, 2020</u>
<u>Staff Report on Innisfil Ridesharing Transit Model</u>	<u>01-27-20</u>	<u>Legislative Services/ Public Works</u>	<u>September 14, 2020</u>
<u>Revisions to the Long Service Recognition Policy from General Government Services.</u>	<u>09-23-19</u>	<u>Human Resources</u>	<u>N/A</u>
<u>Report on Animal Control Enforcement Operational Model. (JACMSB Withdrawal)</u>	<u>01-27-20</u>	<u>Legislative Services</u>	<u>2020-2022</u>
<u>Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.</u>	<u>02-03-20</u>	<u>By-law Enforcement</u>	<u>N/A</u>
<u>Motion – Flood Reduction and Mitigation Strategy</u>	<u>04-27-20</u>	<u>Emergency Management</u>	<u>September 14, 2020</u>
<u>Diversity, Equity and Inclusion Policy</u>	<u>06-29-20</u>	<u>Legislative Services</u>	<u>August 24, 2020 December 7, 2020</u>
<u>Legal opinion on the Town's ability, to regulate on-water activities in the Cobourg Harbour.</u>	<u>07-27-20</u>	<u>Community Services</u>	<u>N/A</u>

COMMITTEE OF THE WHOLE OPEN FORUM**CLOSED SESSION**Closed Session Item

Moved by Deputy Mayor Suzanne Séguin,

THAT Council meet in Closed Session in accordance with Section 239 (2) of the *Municipal Act S.O. 2001* regarding:

- s. 239(2)(b)** Personal matters about an identifiable individual, including municipal or local board employees.

1. Personnel Matters - Chief Administrative Officer (CAO) Recruitment.

Carried

Municipal Council returned from Closed Session at 9:24 P.M.


ADJOURNMENT

Moved by Councillor Brian Darling:

THAT the Meeting Adjourn (9:25 P.M.).

Carried

Municipal Clerk

 COBOURG	THE CORPORATION OF THE TOWN OF COBOURG
	STAFF REPORT
TO:	Mayor and Council Members
FROM: TITLE:	Ian D. Davey, BBA CPA CA Treasurer / Director of Corporate Services
DATE OF MEETING:	August 24, 2020
TITLE / SUBJECT:	Memorandum of Settlement CUPE Local 25
REPORT DATE:	August 21, 2020

1.0 STRATEGIC PLAN

N/A

2.0 PUBLIC ENGAGEMENT

N/A

3.0 RECOMMENDATION

That Council receive the report for information purposes.

4.0 ORIGIN

The Collective Agreement between The Corporation of the Town of Cobourg (Cobourg) and The Canadian Union of Public Employees, Inside and Outside Workers (CUPE 25) expired as of July 31, 2020.

Council had previously provided the Interim Chief Administrative Officer with direction as to what would be considered as a reasonable settlement for a contract extension.

During preliminary discussions between representatives of both Cobourg and CUPE 25 it was agreed that as a result of the many uncertainties facing the municipality at this time, it would be in the best interests of all parties to limit negotiations to monetary issues and forego a full clause by clause review of the existing agreement.

5.0 BACKGROUND

The expiring agreement was for a three year term ending July 31, 2020 and included annual increases of 1.9% for each year of the contract.

A meeting was held with the Interim CAO and Interim Manager of Human Resources representing Cobourg and CUPE 25 President A. Thompson and Chief Steward R. Clow representing CUPE 25 along with S. Rodgers who is the representative from CUPE and from that meeting a Memorandum of Settlement was agreed upon.

The terms of the settlement have since been ratified by the Membership of CUPE 25.

6.0 ANALYSIS

The terms of the tentative agreement are as follows:

- a) The term of the collective agreement shall be from August 1, 2020 to December 31, 2021.
- b) Monetary salary adjustments shall be as follows;
 - i) Effective August 1, 2020 – 1.70%
 - ii) Effective August 1, 2021 – 1.50%
- c) The collective agreement shall include the terms of the previous collective agreement which expired July 31, 2020 and Letters of Understanding as agreed to during the term of the expiring contract.

7.0 FINANCIAL IMPLICATIONS/BUDGET IMPACT

There was a contingency for the settlement of the expiring contract built into the 2020 operating budget and the terms of this settlement will be covered by this contingency amount.

The 2021 operating budget will reflect the monetary increases noted above.

8.0 CONCLUSION

That Council direct that a resolution be presented authorizing the Mayor and Municipal Clerk to execute a Collective Agreement on behalf of the Corporation of the Town of Cobourg with CUPE Local 25 on the same terms and conditions as the expired agreement with revisions to the term by extending the agreement to December 31, 2021 and monetary as outlined in this report.

9.0 POLICIES AFFECTING THE PROPOSAL
N/A

10.0 COMMUNICATION RESULTS
N/A

11.0 ATTACHMENTS
N/A

12.0 AUTHORIZATION ACKNOWLEDGMENT

A handwritten signature in black ink, appearing to read 'Ian D. Davey', is written over a horizontal line.

Ian D. Davey, BBA CPA CA
Treasurer / Director of Corporate Services



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
August 31, 2020

WHEREAS at the Regular Council Meeting on August 31, 2020 Council considered a memo from the Treasurer/Interim Chief Administrative Officer, regarding the Memorandum of Settlement CUPE Local 25;

NOW THEREFORE BE IT RESOLVED THAT Council authorize the Mayor and Municipal Clerk to execute a Collective Agreement on behalf of the Corporation of the Town of Cobourg with CUPE Local 25 on the same terms and conditions as set out in the expired agreement with revisions to the term by extending the agreement to December 31, 2021 and monetary as outlined below:

The terms of the tentative agreement are as follows:

- a) The term of the collective agreement shall be from August 1, 2020 to December 31, 2021.
- b) Monetary salary adjustments shall be as follows;
 - I. Effective August 1, 2020 - 1.70%
 - II. Effective August 1, 2021 - 1.50%
- c) The collective agreement shall include the terms of the previous collective agreement which expired July 31, 2020 and Letters of Understanding as agreed to during the term of the expiring contract.



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
August 31, 2020

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Director of Planning and Development, regarding the Deferral of Development Charges - 2725632 Ontario Ltd.; 2642301 Ontario Inc.; 2642301 Ontario Ltd.; and, 2363219 Ontario Ltd. (o/a Balder Corporation) 311 – 325 University Avenue West/387 William Street, Cobourg;

NOW THEREFORE BE IT RESOLVED THAT Council approve Balder Corporation's request to waive the interest charges on the ten (10) year deferral of Development Charges (previously approved by Council) in the amount of approx. \$110,600.00 for the mixed affordable/market rental apartment project at 311-325 University Avenue West/387 William Street, subject to the finalization of details by staff.



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
August 31, 2020

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered Correspondence from Balder Corporation, regarding a request for an extension to Council Resolution 463-19 on the deferral of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario;

NOW THEREFORE BE IT RESOLVED THAT Council grant the extension of an additional six (6) month deferral for the payment of applicable Building Permit, Planning Application, Tree and Parkland fees and levies for the subject development - 311-325 University Avenue, Cobourg Ontario and 387 William Street, Cobourg Ontario, being until June 2, 2022.



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
August 31, 2020

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 1 King Street East, Cobourg, (submitted by TVM group) (HP-2020-017);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-017 to permit new ground floor windows and doors on the existing storefront at property known municipally as 1 King Street East, Cobourg, subject to finalization of details with Planning Staff.



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
August 31, 2020

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 245-247 Division Street, Cobourg, (submitted by Paige Burnett), (HP-2020-021);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-021 to permit a roof replacement to replace the existing asphalt roof with a metal roof, conduct chimney repairs (4) and 1 chimney rebuild, repair the north partition wall and install custom bent chimney flashing, for the property known municipally as 245-247 Division Street, Cobourg, subject to finalization of details with planning staff.



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
August 31, 2020

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, the vacant lands adjacent to 163 Sydenham Street, Cobourg, (submitted by Katharine Spavins) (HP-2020-022);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-022 to permit an infill development of a detached dwelling for the property located on the vacant lands adjacent to 163 Sydenham Street, Cobourg subject to the finalization of details with Planning and Heritage staff.



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____

Last Name Printed _____

Resolution No.:

Seconded By _____

Last Name Printed _____

Council Date:

August 31, 2020

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Secretary of the Cobourg Heritage Advisory Committee regarding a Heritage Permit Application, 240 College Street, Cobourg, (submitted by Peter G. Notter on behalf of St. Peter's Anglican Church,) (HP-2020-023);

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Heritage Advisory Committee and grant a Heritage Permit HP-2020-023 to permit a roof replacement, for the property known municipally as 240 College Street, Cobourg, subject to finalization of details with Planning Staff.



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
August 31, 2020

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a Notice of Motion from Councillor Nicole Beatty, Coordinator of Planning and Development Services regarding the Brookside Youth Centre, located in the Town of Cobourg; and

WHEREAS the Town of Cobourg has identified PEOPLE AND PLACES as two of its strategic pillars to help build a vibrant, accessible and inclusive community; and

WHEREAS the Town of Cobourg is committed to identifying lands to support priorities as set out in the Town of Cobourg Official Plan; and

WHEREAS the Town of Cobourg is interested in pursuing partnerships with all levels of government to achieve its goals; and

WHEREAS Brookside Youth Centre has been operating at a reduced occupancy rate for several years; and

WHEREAS the Town of Cobourg taxpayers have been enquiring about the future of Brookside Youth Centre;

NOW THEREFORE BE IT RESOLVED THAT the Town of Cobourg send a letter to the Ministry of Community Safety and Correctional Services and the Ministry of Children, Community and Social Services to request the Province of Ontario to provide an update to members of Cobourg Council on the status of Brookside Youth Centre, including options for initiating the disposition of the buildings and/or lands in which the Centre occupies; and

FURTHER THAT this resolution is forwarded to The Hon. Doug Ford, Premier of Ontario, the Hon. Todd Smith, Minister of Children, Community and Social Services, the Hon. Sylvia Jones, Solicitor General of Ontario, the Hon. Steve

Clark, Minister of Municipal Affairs and Housing, MPP David Piccini and Northumberland County Council.



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
August 31, 2020

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Director of Public Works, regarding the Downtown Parking and Cobourg Transit Fares Update in the Town of Cobourg.

NOW THEREFORE BE IT RESOLVED THAT Council permit Staff to re-implement the collection of fares for downtown parking and transit when Victoria Hall is open to the public; and

FURTHER THAT Staff ensure that a minimum of two weeks' notice is provided to the public through all available media outlets; and

FURTHER THAT Council direct Staff to continue with reduced service hours for Transit at a savings of \$5,400/week and direct Staff to bring forward a similar report to the October 5, 2020 Committee of the Whole Meeting for Council consideration.



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:

Seconded By _____
Last Name Printed _____

Council Date:
August 31, 2020

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Director of Community Services, regarding the status of Cobourg Victoria Park Beach, following the August 31, 2020 Municipal Council Resolution deadline;

NOW THEREFORE BE IT RESOLVED THAT Council extend the closure of Victoria Park Beach until after the Labour Day weekend; and

FURTHER THAT the beach be reopened on weekdays only, beginning on Tuesday, September 8, 2020, with the continued closure of the beach on Saturdays and Sundays until October 14, 2020, when the fencing will be removed and the beach reopened.



**The Corporation of the
Town of Cobourg**

Resolution

Moved By _____
Last Name Printed _____

Resolution No.:


Seconded By _____
Last Name Printed _____

Council Date:
August 31, 2020

WHEREAS at the Committee of the Whole Meeting on August 24, 2020 Council considered a memo from the Secretary of the Parks and Recreation Advisory Committee, regarding a recommendation from the Committee on the Cobourg Beach;

NOW THEREFORE BE IT RESOLVED THAT Council endorse the recommendation of the Parks and Recreation Advisory Committee (PRAC) and request staff to investigate and report on how comparable beachfront communities are managing and regulating their beaches and waterfronts for public access, with the report provided to PRAC by December 1, 2020; and

FURTHER THAT Council request PRAC to receive public input on how the Town of Cobourg can manage the popularity of Victoria Park Beach, and provide recommendations to Council by March 1, 2021.

	<p>THE CORPORATION OF THE TOWN OF COBOURG</p> <p>BY-LAW NUMBER <u>050-2020</u></p>
---	--

A BY-LAW TO ASSUME MUNICIPAL PARKLANDS REGISTERED PLAN 39M-880 BLOCK 18. (West Park Village, 847 McMurdo Drive, Cobourg).

WHEREAS the Subdivision Agreement between the Corporation of the Town of Cobourg and Vandyk-West Park Village Limited provides for the installation of certain public services including Parklands as part of a Subdivision Agreement;

AND WHEREAS the Director of Public Works has received certification that the Parkland Lands to be in general conformance with the design drawings, all maintenance periods have expired, and any note deficiencies have been rectified with in subject lands of Registered Plan 39M-876 Block 105, in West Park Village Subdivision;


NOW THEREFORE the Municipal Council of the Corporation of the Town of Cobourg Enacts as Follows:

1. **THAT** the 6.83 acre Parklands within Registered Plan 39M-876 Block 105, West Park Village Subdivision, bordered to the west by the Wilkins Gate south extension, MucMurdo Drive to the north, Fisher Drive to the east and Kerr street to the south is hereby assumed as Municipal Parklands as identified on Schedule “A” attached to this By-law.
2. **THAT** the Parklands within Registered Plan 39M-876 Block 105, be assumed by the Municipality and added to the Official Town of Cobourg Parks Listing.

READ and finally passed in Open Council this 31st day of August, 2020.

MAYOR

MUNICIPAL CLERK

	<p>THE CORPORATION OF THE TOWN OF COBOURG</p>
	<p>BY-LAW NUMBER <u>051-2020</u></p>

A BY-LAW TO APPOINT A MUNICIPAL BY-LAW ENFORCEMENT OFFICER WITHIN THE TOWN OF COBOURG.

WHEREAS Section 15 (1) of the *Police Services Act, R.S.O. 1990, c.P.15*, authorizes Municipal Councils to appoint persons to enforce the by-laws of the municipality;

AND WHEREAS Section 15 (1) of the *Police Services Act, R.S.O. 1990, c.P.15*, designates Municipal Law Enforcement Officers are Peace Officers for the purpose of enforcing Municipal By-laws;

AND WHEREAS Section 227 of the *Municipal Act, S.O. 2001, Chapter 25*, authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any by-law of the Council;

AND WHEREAS Section 3 (2) of the *Provincial Offences Act R.S.O. 1990, c.P.33* empowers a Provincial Offences Officer to issue a Certificate of Offence;

AND WHEREAS Section 15 (1) of the *Provincial Offences Act R.S.O. 1990, c.P.33* empowers a Provincial Offences Officer to issue parking tickets;

AND WHEREAS Section 26 of the *Provincial Offences Act R.S.O. 1990, c.P.33* states that a summons shall be served by a Provincial Offences Officer;

NOW THEREFORE the Municipal Council of the Corporation of the Town of Cobourg enacts as follows:

1. THAT **Christian Young** be hereby appointed by Council of the Town of Cobourg to serve as a Municipal By-law Enforcement Officer in the jurisdiction of the Town of Cobourg to enforce the by-laws of the municipality and all other applicable Provincial Statutes.
2. THAT this by-law shall come into force and effect on the date of passing.

READ and passed in Open Council this 31 day of August, 2020.

MAYOR

MUNICIPAL CLERK



Stantec Consulting Ltd.
1555 Wentworth Street, Unit #150, Whitby, ON L1N 9T6

August 13, 2020

Attention: Mr. Brent Larmer
Municipal Clerk & Manager of Legislative Services
Town of Cobourg
55 King Street West,
Cobourg, ON K9A 2M2

Dear Mr. Larmer,

**Reference: Notice of Online Public Information Centre #2
Preliminary Design and Class Environmental Assessment Highway 401 Planning Study from
Cobourg to Colborne (GWP 4060-11-00)**

The Ontario Ministry of Transportation (MTO) has retained Stantec Consulting Ltd. to undertake a Planning, Preliminary Design, and Class Environmental Assessment (Class EA) Study on Highway 401 for the replacement and rehabilitation of structures, interchange modifications, establishing the footprint of future six and eight lanes to address current and future transportation needs, and commuter parking lot improvements, from 2 kms east of Nagle Road to 800m east of Percy Street (approximately 18 kms).

This project is being carried out in accordance with the approved environmental planning process for Group 'B' projects under the MTO Class Environmental Assessment (Class EA) for Provincial Transportation Facilities (2000) and will be documented in a Transportation Environmental Study Report (TESR).

The purpose of this letter is to notify you that the second Public Information Centre (PIC) has been planned. In light of COVID-19 and associated physical distancing requirements for the foreseeable future, this PIC will be held online.

As indicated in the attached notice, the online PIC will be available for your review on Thursday, August 27, 2020 on the project website (www.highway401cobourgcolborne.ca). A recorded presentation will be offered as part of the online PIC, as well as an online survey for your feedback, until September 25, 2020. The PIC will provide an overview of the evaluation of alternatives, the preliminary preferred design and the preliminary assessment of the anticipated environmental impacts and mitigation measures.

Information that has been shared to date is available for your review on the project website including study notices, background information and the information presented at PIC 1. Should you have any comments, questions, or concerns, or wish to discuss anything in more detail, please do not hesitate to contact the undersigned.

Regards,

Stantec Consulting Ltd.

Diana Addley
Senior Environmental Planner
Phone: 905-415-6401
Email: Diana.Addley@stantec.com

- c. M. Waseem – Ministry of Transportation
E. Pipe – Ministry of Transportation
G. Cooke – Stantec Consulting Ltd.
T. Belliveau – Stantec Consulting Ltd.

Design with community in mind



NOTICE OF ONLINE PUBLIC INFORMATION CENTRE 2 PRELIMINARY DESIGN AND CLASS ENVIRONMENTAL ASSESSMENT Highway 401 Planning Study from Cobourg to Colborne, GWP 4060-11-00

The Ontario Ministry of Transportation (MTO) has retained Stantec Consulting Ltd. to undertake a Planning, Preliminary Design, and Class Environmental Assessment (Class EA) Study on Highway 401 for the replacement and rehabilitation of structures, interchange modifications, establishing the footprint of future six and eight lanes to address current and future transportation needs, and commuter parking lot improvements, from 2 kms east of Nagle Road to 800 m east of Percy Street (approximately 18 kms).



THE PROCESS

This study is considered a "Group B" project under the Class EA for Provincial Transportation Facilities (2000) and includes undertaking environmental and engineering field investigations and seeking input from the public, local municipalities, external ministries/agencies, and businesses. Upon completion of preliminary design, a Transportation Environmental Study Report (TESR) will be prepared and made available for 30-day public review period. Notices will be published in local newspapers, posted on the project website, and sent to the project mailing list to advise the public of the TESR public review period.

ONLINE PUBLIC INFORMATION CENTRE 2

Public Information Centre 1 (PIC 1) for this study was held on September 18, 2019, to present and solicit feedback on the preliminary improvement alternatives, the evaluation process and existing study area conditions. A second PIC has been arranged to present and solicit feedback on the evaluation of alternatives, the preliminary preferred plan, and the preliminary assessment of the anticipated environmental impacts and mitigation measures. In light of COVID-19 and associated physical distancing requirements for the foreseeable future, PIC 2 will be hosted online. The PIC displays and preliminary preferred plan will be available for your review on the project website at www.highway401cobourgcolborne.ca on **Thursday, August 27, 2020**. A recorded presentation will be available as part of the online PIC, as well as an online survey for your feedback, until September 25, 2020.

COMMENTS

You are encouraged to participate in this study and to provide comments in writing to members of the project team. If you wish to have your name added to the project mailing list, have any comments, questions or concerns, and/or are unable to access the online PIC 2 materials provided on the project website, please contact one of the following project team members:

Mr. Gregg Cooke, P.Eng.
Consultant Project Manager
Stantec Consulting Ltd.
200-835 Paramount Drive
Stoney Creek ON L8J 0B4
Tel: (905) 381-3227
comments@highway401cobourgcolborne.ca

Mr. Muhammad Waseem, P.Eng.
Senior Project Engineer
Ministry of Transportation Eastern Region
1355 John Counter Boulevard
Postal Bag 4000
Kingston ON K7L 5A3
Tel: (613) 449-2615
Toll-Free: 1-800-267-0295 Ext. 4701
comments@highway401cobourgcolborne.ca

Please visit the project website to review project information including notices, background information and PIC displays. Once completed, the TESR will also be available for review on the project website. Comments and questions to the project team can be submitted on the project website.

If you have any accessibility requirements in order to participate in this project, please contact one of the project team members listed above. Comments and information are being collected to assist the MTO in meeting the requirements of the *Ontario Environmental Assessment Act*. Information will be collected in accordance with the *Freedom of Information and Protection of Privacy Act*. All comments will be maintained on file for use during the studies and, with the exception of personal information, may be included in study documentation and become part of the public record.



Municipal Council
Town of Cobourg
55 King Street West
Cobourg, ON K9A 2M2

Notice of Motion Form

Printed Name: Adam Bureau

Hereby files a Notice of Motion to be included in the next available Agenda for the meeting of Council.

Subject: GRAFFITI ART INSTALATION

Which Notice of Motion reads as follows:

WHEREAS the Town of Cobourg has increasingly have seen a spike in illegal Graffiti all over Cobourg on our walls, mailboxes and numerous other places and

WHEREAS having a place where Graffiti Artists have a place to express their art work may curb the high costs of Cobourg tax payers and staff time to have to clean and repaint surfaces all over town and

WHEREAS having a Graffiti wall installed in the Town of Cobourg not only will help curb illegal Graffiti but will also show how talented these Artists are and

NOW THERE FOR IT BE RESOLVED that council direct staff to bring back to the 2021 budget deliberations a report for costing and possible locations in the town of Cobourg.

Councillor Adam Bureau

August 27, 2020

Council Member Signature

Date

CLERK'S USE ONLY

Date and Time Received on: August 27, 2020 – 9:06 A.M.

For the Regular Meeting

Meeting on August 31, 2020



Unfinished Business Listing Council Motions/Staff Direction As of August 31, 2020

Draft
 On Track
 Behind
 Overdue
 Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2019-01-28	Council Meeting Link		
Motion - Social Planning and/or Community Development Advisory Committee. Department/Division Responsible: Legislative Services/ Planning & Development	Minutes: FURTHER THAT Council direct the Municipal Clerk to research the framework and terms of reference of a social planning and/or community development advisory committee with input from the Town's Planning Division to determine how affordable housing and other community health priorities fits within a municipality's strategic plan. The research will be due back to Council no later than June 2019.	09/14/2020	50%
Meeting 2019-05-13	Council Meeting Link		
Motion – Traditional land acknowledgement statement to be read at the beginning of all Municipal Council Meetings. Department/Division Responsible: Legislative Services	Minutes: THAT Council adopt a traditional land acknowledgement statement to be read at the beginning of its meetings; and FURTHER THAT Council direct Staff to consult with Alderville First Nations to draft a traditional land acknowledgement statement that reflects the traditional territory of the Anishnabek, Huron-Wendat, Haudenosaunee (Iroquois), Ojibway/Chippewa peoples, as well as this territory that is covered by the Williams Treaty.	09/14/2020	50%



Unfinished Business Listing Council Motions/Staff Direction As of August 31, 2020

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Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2019-09-23	Council Meeting Link		
Motion - Long Service Recognition Policy Department/Division Responsible: Human Resources	Minutes: THAT Council refer Policy #HR-AP-A18 – Long Service Recognition Policy to General Government Services for revisions and to be brought back to Council at a later date.	N/A	80%
Meeting 2019-12-02	Council Meeting Link		
Motion - Emergency Shelters Downtown Cobourg (County of Northumberland and CPSB). Department/Division Responsible: Multiple Departments/ Organizations	Minutes: THAT Council discuss the delegation with Northumberland County; and FURTHER THAT Council request that the Northumberland Affordable Housing Committee provide input and analysis on the recommendations presented by the delegation; and FURTHER THAT Council request that the Cobourg Police Service Board provide information on the level of crime and disruption in the immediate area of Transition House; and FURTHER THAT Council request information of Northumberland County regarding the recent change of operation of Transition House and any alternative options for low barrier housing in the Cobourg area; and FURTHER THAT Council request that all information is returned to Council by February 18, 2020	05/11/2020	30%



Unfinished Business Listing Council Motions/Staff Direction As of August 31, 2020

Draft
 On Track
 Behind
 Overdue
 Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2020-01-27	Council Meeting Link		
<p>Motion - unfinished business item 'Wheels Transit Options for Boarding/Disembarking'. Report and Accessible Transit Service Policy.</p> <p>Department/Division Responsible:</p> <p>Legislative Service/ Public Works</p>	<p>Minutes:</p> <p>FURTHER THAT Council instruct staff to draft an accessible transit service policy, in consultation with the Accessibility Advisory Committee and the proposed Accessibility Coordinator, for presentation to Council by June 1, 2020; and</p> <p>FURTHER THAT the issues raised by the delegations from Troy Mills and the Golden Plough Lodge Family Council be considered when drafting the policy.</p>	09/14/2020	
Meeting 2020-01-27	Council Meeting Link		
<p>Motion – Staff Report on Innisfil Ridesharing Transit Model</p> <p>Department/Division Responsible:</p> <p>Legislative Services</p>	<p>Minutes:</p> <p>FURTHER THAT Council instruct Staff to investigate the Innisfil ridesharing transit model and provide a report on its viability in Cobourg, to be presented to Council by June 22, 2020.</p>	09/14/2020	



Unfinished Business Listing Council Motions/Staff Direction As of August 31, 2020

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Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2020-01-06	Council Meeting Link		
Motion - Private Transportation Regulating By-law Department/Division Responsible: Legislative Services	<p><u>Minutes:</u> THAT Council authorize Staff to incorporate regulations through by-law to regulate 'Transportation Network Companies' that provide an alternative transportation service within the Town of Cobourg in order to be prepared when this industry arrives in the Town of Cobourg; and</p> <p>FURTHER THAT Council approve the staff recommendations to modernize the Taxicab Regulations that are outlined in the staff report and authorize the preparation of a by-law to be endorsed and presented to Council for adoption at a Regular Council Meeting to incorporate the changes into a new 'Private Transportation Regulating Bylaw'; and</p> <p>FURTHER THAT Council direct Staff to develop and present detailed options to Council regarding regulations to help support the introduction of Accessible Taxicabs in the Town of Cobourg and direct Staff to invite and engage new and existing businesses to operate Accessible Taxis in the Town of Cobourg;</p>	Regular Council Meeting	
Meeting 2020-01-06	Council Meeting Link		
Motion - Joint Animal Control Municipal Services Board (JACMSB) - Notice of Agreement Termination. Department/Division Responsible: Legislative Services	<p><u>Minutes:</u> THAT Council direct the Municipal Clerk to provide a report to Council within the two (2) year notice period and prior to the exiting of the agreement to explain and provide an overview on the proposed operational model by the Town's By-law Enforcement Department in order to provide all Animal Control Enforcement internally for the residents of the Town of Cobourg</p>	2021-2022	



Unfinished Business Listing Council Motions/Staff Direction As of August 31, 2020

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 Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2020-01-06	Council Meeting Link		
<p>Motion – Report regarding parking meters, violations and fines - on the feasibility of the suggestions provided in the delegation.</p> <p>Department/Division Responsible:</p> <p>Legislative Services</p>	<p>Minutes:</p> <p>Judy Sherwin, Cobourg Resident, regarding parking meters, violations and fines in the Town of Cobourg.</p> <p>THAT Council refer the delegation to Staff for a report back to Council or the feasibility of the suggestions provided in the delegation.</p>	N/A	
Meeting 2020-04-27	Council Meeting Link		
<p>Motion – Flood Reduction and Mitigation Strategy</p> <p>Department/Division Responsible:</p> <p>Chief Administrative Officer/ Treasurer</p>	<p>Minutes:</p> <p>WHEREAS at the Committee of the Whole Meeting on April 20, 2020, Council considered a Notice of Motion from Councillor Emily Chorley and Councillor Nicole Beatty, regarding a Flood Mitigation and Response Plan for the Town of Cobourg; and</p> <p>THEREFORE IT BE RESOLVED THAT the Town of Cobourg Council directs staff to draft a Flood Mitigation and Response Plan, in consultation with the Ganaraska Region Conservation Authority (GRCA) and other relevant agencies, for Council's consideration as soon as possible and no later than September 14, 2020.</p>	09/14/2020	



Unfinished Business Listing Council Motions/Staff Direction As of August 31, 2020

Draft
 On Track
 Behind
 Overdue
 Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2020-02-24	Council Meeting Link		
Motion – MOU between the Cobourg Public Library and the Town of Cobourg Department/Division Responsible: Chief Administrative Officer/ Treasurer	Minutes: THAT Council instruct Staff to draft a Memorandum of Understanding (MOU) to clearly define the roles and responsibilities, and relationship between the Town of Cobourg and the Cobourg Public Library Board; and FURTHER THAT the Council Coordinator of Arts, Culture and Tourism, Deputy Mayor Séguin, Interim CAO, Municipal Clerk and the CEO and Chair of the Cobourg Public Library Board be present during discussions between the Town of Cobourg and the Cobourg Public Library Board when drafting the terms of the MOU; and FURTHER THAT the MOU be finalized by June 1, 2020, and brought to the Cobourg Public Library Board for approval prior to the MOU being presented to Council for final approval.	09/14/2020	
Meeting 2020-06-29	Council Meeting Link		
Motion - Diversity, Equity and Inclusion Policy for the Town of Cobourg Department/Division Responsible: Legislative Services	Minutes: WHEREAS at the Committee of the Whole Meeting on June 22, 2020 Council considered a Notice of Motion from Councillor Emily Chorley and Councillor Adam Bureau, regarding an Equity and Inclusion Policy for the Town of Cobourg; and WHEREAS the Black Lives Matter movement has highlighted the need for a reaffirmed commitment to confronting racism and removing systemic barriers to equality; and	08/27/2020 12/07/2020	



**Unfinished Business Listing
Council Motions/Staff Direction
As of August 31, 2020**

	<p>WHEREAS fostering an inclusive and welcoming community is a key tenant of the Town of Cobourg's annual 'Pride Month'; and</p> <p>WHEREAS municipal government can play a leading role in helping to achieve gender equality;</p> <p>NOW THEREFORE BE IT RESOLVED THAT Council instruct staff to draft an Equity and Inclusion Policy; and</p> <p>FURTHER THAT the policy specifically address the inclusion of Black, Indigenous and People of Colour, women, people with disabilities, newcomers to Canada, the Lesbian, Gay, Bisexual, Trans, Queer, Two-Spirit, Intersex, and Asexual peoples, as well as those who identify as pansexual, questioning, non-binary, and other gender and sexual minorities (2SLGBTQIAP+) community and other visible minorities; and</p> <p>FURTHER THAT the policy draws upon resources such as 'Advancing Equity and Inclusion: A Guide for Municipalities' and FCM's 'Diverse Voices Toolkit'; and</p> <p>FURTHER THAT the policy includes annual commitments to equity and inclusion training for Town of Cobourg staff, volunteers and Members of Council, engagement of citizens and advisory committees, and communications on progress; and</p> <p>FURTHER THAT Council direct staff to form an Ad Hoc Committee or a suitable alternative with a terms of reference or terms of engagement consisting of citizen members from these diverse minority populations in order to provide input on the development of the Equity and Inclusion Policy, due back to Council on August 24, 2020 Meeting; and</p> <p>FURTHER THAT the draft policy be presented to Council for consideration by December 7th, 2020.</p>		
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Unfinished Business Listing Council Motions/Staff Direction As of August 31, 2020


Draft
 On Track
 Behind
 Overdue
 Complete

Motion/Item	Details/Minutes Text	Due Date	Current Completion
Meeting 2020-07-27	Council Meeting Link		
<p>Motion – Legal opinion on the Town's ability, to regulate on-water activities in the Cobourg Harbour.</p> <p>Department/Division Responsible:</p> <p>Community Services</p>	<p>Minutes:</p> <p>WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Secretary of the Parks and Recreation Advisory Committee regarding a recommendation surrounding the Aquatic Safety Audit referred to the Committee at the May 11, 2020 Council Meeting - Request for Legal Opinion.</p> <p>NOW THEREFORE BE IT RESOLVED THAT a definitive legal opinion from an independent legal counsel with expertise in riparian rights be obtained regarding the municipality's ability, if any, to regulate on-water activities in the harbour; and FURTHER THAT the legal opinion be obtained before any further attempt to regulate on water activities; and FURTHER THAT the 2015 legal opinion on this matter be made available to the public.</p>	N/A	
Meeting 2020-07-27	Council Meeting Link		
<p>Motion – Striking a joint working group to create a consolidated safety procedure and emergency manual – Aquatic Safety Audit.</p> <p>Department/Division Responsible:</p> <p>Community Services</p>	<p>Minutes:</p> <p>WHEREAS at the Committee of the Whole Meeting on July 20, 2020 Council considered a memo from the Secretary of the Parks and Recreation Advisory Committee regarding a recommendation surrounding the Aquatic Safety Audit referred to the Committee at the May 11, 2020 Council Meeting - Aquatic Safety Audit – Working Group;</p> <p>NOW THEREFORE BE IT RESOLVED THAT in order to create a consolidated safety procedure and emergency manual, Council instructs staff to strike a joint working group comprised of two staff members and one representative of each user group, including:</p>	N/A	



**Unfinished Business Listing
Council Motions/Staff Direction
As of August 31, 2020**

	<ul style="list-style-type: none"> • Survivor Thrivers • Cobourg Yacht Club/Learn to Sail • Cobourg Dragon Boat & Canoe Club • Coast Guard • Green Canoe • Northumberland YMCA • Seasonal marina boaters (Boaters Council) • Anglers/commercial charters • Cobourg Surf and Paddleboard Club AND <p>FURTHER THAT the working group be tasked with drafting a safety procedure/emergency manual for submission to Council and the Parks and Recreation Advisory Committee ahead of the 2021 boating season.</p>		
Meeting 2020-08-24	Council Meeting Link		
<p>Motion – Downtown Parking and Cobourg Transit Fares Update in the Town of Cobourg.</p> <p>Department/Division Responsible:</p> <p>Public Works Services</p>	<p>Minutes:</p> <p>THAT Council permit Staff to re-implement the collection of fares for downtown parking and transit when Victoria Hall is open to the public; and</p> <p>FURTHER THAT Staff ensure that a minimum of two weeks' notice is provided to the public through all available media outlets; and</p> <p>FURTHER THAT Council direct Staff to continue with reduced service hours for Transit at a savings of \$5,400/week and direct Staff to bring forward a similar report to the October 5, 2020 Committee of the Whole Meeting for Council consideration.</p>	10/05/2020	

	<p>THE CORPORATION OF THE TOWN OF COBOURG</p>
	<p>BY-LAW NUMBER <u>052-2020</u></p>

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF COBOURG AT ITS REGULAR COUNCIL MEETING HELD ON August 31, 2020.

WHEREAS Section 5(1) of the *Municipal Act, 2001*, as amended, provides that the powers of a Municipality shall be exercised by its Council;

AND WHEREAS Section 5(3) of the *Municipal Act, 2001*, as amended, provides Municipal power, including the Municipality's capacity, rights, powers and privileges under Section 8, shall be exercised by by-law, unless the Municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Corporation of the Town of Cobourg adopted By-law No. 009-2019, establishing the rules of order and procedure, which provided for the enactment of a Confirmatory By-law at the end of each Regular Council Meeting to confirm the recommendations and actions approved at that meeting;

AND WHEREAS in many cases, action which is taken or authorized to be taken by Council does not lend itself to the passage of an individual by-law;

AND WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Town of Cobourg at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Cobourg enacts as follows:

- 1. THAT** the actions of the Council of the Town of Cobourg at its Regular meeting held on August 31, 2020, in respect to each report, motion, resolution or other action passed and taken by Council at its meeting, is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this by-law;
- 2. THAT** where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above mentioned proceedings, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and the taking of any action authorized therein or thereby the proceedings of Council at its Regular meeting on August 31, 2020;
- 3. THAT** this by-law, to the extent to which it provides authority for or constitutes the exercise of power for an undertaking, work, project, scheme, act, matter or thing which requires additional approval to that of Council, shall not take effect until the additional approval has been obtained;
- 4. THAT** any member of Council who dissented from any action or proceeding or has abstained from discussion and voting thereon shall be deemed to have dissented or abstained, as the case may be, in respect to this by-law as it applies to such action or proceeding;

- 5. **THAT** the Interim Chief Administrative Officer and the appropriate Division Head of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said actions of Council referred to in its August 31, 2020 Regular Council proceedings;
- 6. **THAT** the Mayor and Municipal Clerk, or the Treasurer/Interim Chief Administrator Officer, or their respective designates, are authorized and directed to execute all documents necessary on behalf of Council and to affix the corporate seal of the Corporation of the Town of Cobourg to all such documents;
- 7. **THAT** this by-law shall come into full force on the day it is passed.

Read and finally passed in Open Council on this 31st day of August, 2020.

MAYOR

MUNICIPAL CLERK