



<b>BOARD of MANAGEMENT of the Cobourg DBIA</b>
REGULAR BOARD MEETING AGENDA
Tuesday, April 4 <sup>th</sup> , 2017 at 8:30 AM Conference Room, Victoria Hall

**1. CALL TO ORDER**

Chairperson

**2. APPROVAL / ADDITIONS TO THE AGENDA**

Chairperson

**3. DECLARATIONS OF INTEREST BY MEMBERS**

Chairperson

**4. ADOPTION OF MINUTES**

Chairperson

March 7<sup>th</sup>, 2017 - Attachment #1

**5. PRESENTATIONS / DELEGATIONS**

5.1 Julie Behan-Jones – Marina Welcome Tote

5.2 Stephen Peacock – Occupancy Agreement – Attachment #2

**6. BUSINESS ARISING FROM PREVIOUS MINUTES**

6.1 Adam Bureau to inform Suzanne Séguin of the date of the next Santa Claus Parade meeting.

6.2 Theresa Rickerby will write a letter to designer asking for ownership of logo

6.3 Flag Policy Report – Deputy Mayor Henderson/Muhammad Kundan

**7. CORRESPONDANCE / COMMUNICATION**

Chairperson

**8. REPORTS**

8.1 Chair Report – Adam Bureau

- Downtown Coalition Advisory Committee Update
- Terms of Employment for Noah Hlapcic

**MOTION**

*“that the Cobourg DBIA Board go into Closed Session in accordance with Section 239 of the Municipal Act S.O. 2001 regarding:*

*b) personal matters about an identifiable individual, including municipal or local board employees”*

**MOTION**

*“that the Cobourg DBIA Board move into open session to continue with the agenda as approved”*

8.2 Vice-Chair Report – Julie Dreyer

Victoria Square Phase IV and Public Art Update - Attachment #3

8.3 Treasurer Report – Lou Trozzolo - Attachment #4

8.4 Marketing Report – Theresa Rickerby - Verbal

Downtown Marketing Partnership Committee Update

8.5 Special Events Report – Rino Ferreri Attachment #5

8.6 Membership Report – Claude Hardenne – Attachment #6

8.7 Coordinator Report – Paige Montgomery – Attachment #7

8.8 Council Report – Deputy Mayor John Henderson – Attachment #8

- Economic Development Advisory Committee Update
- Community Improvement Plan

**9. NEW BUSINESS**

**10. ADJOURNMENT**

Next meeting is scheduled for May 2<sup>nd</sup>, 2017

List of Attachments

#	Attachment Description	ACTION
1	Meeting Minutes from March 4 <sup>th</sup> , 2017	
2	Occupancy Agreement and Floor Plan	
3	Vice Chair Report	
4	Treasurer Report	
5	Special Events Report	
6	Membership Report	
7	Coordinator Report	
8	Council Report	