



BOARD of MANAGEMENT of the Cobourg DBIA

REGULAR BOARD MEETING AGENDA

Tuesday, November 7th, 2017 at 8:30 a.m
Conference Room, Victoria Hall

1. CALL TO ORDER
Chairperson
2. APPROVAL / ADDITIONS TO THE AGENDA
Chairperson
3. DECLARATIONS OF INTEREST BY MEMBERS
Chairperson
4. ADOPTION OF MINUTES
Chairperson - October 3rd, 2017 - Attachment 1
- Special Meeting – October 10th, 2017 – Attachment 2
5. BUSINESS ARISING FROM PREVIOUS MINUTES
 - 5.1 Adam Bureau to discuss with Town CAO, Stephen Peacock, to find a more accessible location to store DBIA items - TABLED – to be discussed at next MOU meeting - This item was tabled at August 1st meeting from an action item from July 4th meeting
 - 5.2 Adam to speak to the Downtown Coalition regarding Closed Caption video cameras in the Downtown Area
 - 5.3 Adam to speak with the Downtown Coalition regarding list of Opening and Closing List
 - 5.4 Date for Annual General Meeting set for December 7th, 2017 at 7:00pm located at the Marketing Building. Acknowledgement of Business to be discussed with Membership Chair
 - 5.5 Request to contact Cobourg LCBO to be part of the 150 LCBO stores to sell recreational marijuana – TABLED
 - 5.6 Theresa to search for two new members
 - 5.7 2018 Proposed Budget – TABLED

6. **PRESENTATIONS / DELEGATIONS**
Chairperson – Marie Dressler Foundation

7. **CORRESPONDANCE / COMMUNICATION**
Chairperson

8. **REPORTS**

8.1 Chair Report – Adam Bureau

- 8.1.1 Welcoming New Interim Secretary Melissa Graham & Board
Member Deputy Chief Paul VandeGraaf
- 8.1.2 Letter to Lakefront Utilities – Attachment 3
- 8.1.3 Letters regarding Claude Hardenne Resignation – Attachments 4&5
- 8.1.4 Discussion of Civic Web
- 8.1.5 Parking Letter – Attachment 6
- 8.1.6 Proposal of Pedestrian Sunday's
- 8.1.7 School Art Windows
- 8.1.8 Terms of Reference – Attachment 7
- 8.1.9 Christmas Party for Board
- 8.1.10 Application for New Board – Attachment 8

8.2 Vice-Chair/Governance Report – Julie Dreyer - No Report

8.3 Treasurer Report – Lou Trozzolo

8.4 Marketing Report – Theresa Rickerby

8.5 Special Events Report – Rino Ferreri

8.6 Beautification/Maintenance Report – Muhammad Kundan

8.7 Membership Report –

8.8 Coordinator Report – Paige Montgomery – Attachment 9

8.9 Council Reports

8.9.1 Councilor Suzanne Séguin

8.9.2 Deputy Mayor John Henderson

9. **NEW BUSINESS**

The Falconhurst Work Team/Agreement

Bill 68 Modernizing Ontario's Municipal Legislative Act. – Attachment 10

10. **ADJOURNMENT**

Next meeting is scheduled for December 5th, 2017

List of Attachments

#	Attachment Description	ACTION
1	Minutes – October 3 rd , 2017	
2	Special Meeting Minutes – October 10 th , 2017	
3	Letter to Lakefront Utilities	
4, 5	Letter regarding Claude Hardenne Resignation	
6	Parking Letter	
7	Terms of Reference	
8	Application for New Board Members	
9	Coordinator Report	
10	Bill 68	