



**BOARD of MANAGEMENT of the Cobourg DBIA**

**REGULAR BOARD MEETING  
AGENDA**

Tuesday, June 6<sup>th</sup>, 2017 at 8:30 a.m.  
Conference Room, Victoria Hall

1. CALL TO ORDER  
Chairperson
2. APPROVAL / ADDITIONS TO THE AGENDA  
Chairperson
3. DECLARATIONS OF INTEREST BY MEMBERS  
Chairperson
4. ADOPTION OF MINUTES  
Chairperson  
May 2<sup>nd</sup>, 2017 – Attachment #1
5. BUSINESS ARISING FROM THE MINUTES
  - Deputy Mayor John Henderson will discuss the DBIA logo ownership letter with the Town of Cobourg solicitor.
  - DBIA Secretary will send motion to accept the occupancy agreement to Cobourg Council by way of Government Services for information purposes.
6. PRESENTATIONS / DELEGATIONS  
Pride Awareness Day Flags – Chief Kai Liu
7. CORRESPONDANCE / COMMUNICATION  
Policy for dealing with local businesses – Randy Crossen  
Street Closure for Girls' Night Out - Andrew Stewart  
Procurement of Rights to the Coal Train Music and Blues Brand – Andrew Hall
8. REPORTS
  - 8.1 Chair Report – Adam Bureau

- Contact OBE for training date
- Business Grand Openings
- Garden Competition – Communities in Bloom – Attachment #2 – will be provided at meeting
- Downtown Coalition Advisory Committee Meeting Update
- Northumberland Central Chamber of Commerce Meeting Update
- CIVIC Web Formatting

8.2 Vice-Chair/Governance Report – Julie Dreyer – No Report

- Victoria Square Phase IV and Public Art Meeting Update

8.3 Treasurer Report – Lou Trozzolo – No Report

8.4 Marketing Report – Theresa Rickerby

- Downtown Marketing Partnership Meeting Update
- 2% rebated for consistent business hours
- Approval of up to \$2,000 for banner design work

8.5 Special Events Report – Rino Ferreri – No Report

8.6 Beautification/Maintenance Report – Muhammad Kundan – No Report

8.7 Membership Report – Claude Harndenne – No Report

8.8 Coordinator Report – Paige Montgomery – No Report

8.9.1 Council Reports - Councilor Suzanne Seguin – No Report

8.9.2 Council Reports – Deputy Mayor John Henderson – No Report

9. NEW BUSINESS

10. ADJOURNMENT

Next meeting is scheduled for July 4<sup>th</sup>, 2017

List of Attachments

#	Attachment Description	ACTION
1	Meeting Minutes for May 2 <sup>nd</sup> , 2017	
2	Garden Competition – Communities in Bloom	