



BOARD of MANAGEMENT of the Cobourg DBIA

**REGULAR BOARD MEETING
AGENDA**

Tuesday, March 7th , 2017 at 8:30 AM
Board Room, Victoria Hall

Distribution to:

DBIA Board Members:

Adam Bureau
Julie Dreyer
Rino Ferreri
Muhammad Kundan
Theresa Rickerby
Lou Trozzolo

Council Appointees to the DBIA Board:

Deputy Mayor Henderson
Councilor Suzanne Seguin

Recording Secretary

Julie Savard, Small Business Facilitator

1. CALL TO ORDER

Chairperson

2. APPROVAL / ADDITIONS TO THE AGENDA

Chairperson

3. DECLARATIONS OF INTEREST BY MEMBERS

Chairperson

4. ADOPTION OF MINUTES

Chairperson
February 7th , 2017

5. BUSINESS ARISING FROM THE MINUTES

5.1 Meeting to discuss space options and informing Chamber of Commerce of action – Chair, Adam Bureau

5.2 Programs and computer were purchased for the Coordinator – Coordinator, Paige Montgomery

5.3 Town cell phone rates –Deputy Mayor John Henderson

5.4 Letter to Lions Club regarding Santa Claus Parade – Chair, Adam Bureau

5.5 Police Check letters for members – Chair, Adam Bureau

5.6 Flag Policy Report – Deputy Mayor John Henderson/Muhammad Kundan

5.7 Reserve Fund Report – Treasurer, Lou Trozzolo

6. PRESENTATIONS / DELEGATIONS

7. CORRESPONDANCE / COMMUNICATION

8 Attachments

8. REPORTS

8.1 Chair Report – Adam Bureau
Minutes/Agenda Civic Web

Motion for DBIA to utilize the Town of Cobourg Civic Web Program for Agenda and Minutes

8.2 Vice-Chair/Governance Report – Julie Dreyer

8.3 Treasurer Report – Lou Trozzolo

8.4 Marketing Report – Theresa Rickerby

8.5 Special Events Report – Rino Ferreri

8.6 Beautification/Maintenance Report – Muhammad Kundan

8.7 Membership Report – Claude

8.8 Coordinator Report – Paige Montgomery

8.9.1 Council Reports - Councilor Suzanne Seguin

8.9.2 Council Reports – Deputy Mayor John Henderson
Falconhurst Agreement

MOTION

That the Cobourg DBIA Board go into Closed Session in accordance with Section 239 of the Municipal Act. S.O. 2011 regarding:

b) personal matters about an identifiable individual, including municipal or local board employees

MOTION

That the Cobourg DBIA Board move into open session to continue with the agenda as approved

9. NEW BUSINESS

10. ADJOURNMENT

Next meeting is scheduled for April 4th, 2017

List of Attachments

Meeting Minutes from February 7th, 2017

Draft Occupancy Agreement

Falconhurst Information Package

Coordinator Report

Santa Claus Parade Report