



**A BY-LAW TO AMEND BY-LAW NO. 009-2019, BEING A BY-LAW TO ESTABLISH THE RULES OF ORDER AND PROCEDURES FOR MUNICIPAL COUNCIL AND COMMITTEE MEETINGS OF THE CORPORATION OF THE TOWN OF COBOURG.**

**WHEREAS** WHEREAS parliamentary procedures are rooted in principles designed to ensure the fair and efficient disposition of business before a deliberative body;

**AND WHEREAS** Section 238(2) of the *Municipal Act, 2001*, provides that every Municipality shall pass a procedural by-law to govern the calling, place and proceedings of meetings;

**AND WHEREAS** Council and its Committees shall also follow the regulations as set out within the Municipal Conflict of Interest Act, and the parliamentary authority of Robert's Rules of Order;

**AND WHEREAS** the Council of the Corporation of the Town of Cobourg deems it expedient to provide for updates to the way in which its meetings are conducted and governed;

**AND WHEREAS** the Council of the Town of Cobourg considered a notice of motion to amend the procedural by-law in relation to the process of conducting a recorded vote;

**NOW THEREFORE** the Council of the Corporation of the Town of Cobourg enacts as follows:

**1. THAT** Procedural By-law No.009-2019 Section 23.3 and 23.4 be amended to include the following wording regarding taking of a recorded Vote at Meetings pursuant to Section 246 of the *Municipal Act, 2001*:

23.3 A Recorded Vote shall be taken when called for by any Member. The Municipal Clerk shall call upon each Member of Council, entitled to vote on the Motion, to answer "yes" or "no" beginning with the member who requested the recorded vote and then proceeding in a clock-wise direction to the other Members of Council as Council would be seated in Victoria Hall Council Chambers.

23.4 Where a vote is required to be recorded, by law or by request of a Member immediately prior or subsequent to the taking of a vote, each Member that is both present and qualified to vote, shall announce his/her vote openly, and any failure to vote by a Member who is not disqualified shall be deemed to be a negative vote. The names of those who voted for and the names of those who voted against shall be noted in the Minutes of the applicable meeting. The Mayor or Presiding Officer shall announce the results.

**2. THAT** this By-law shall take effect upon the date of final passing.

By-law read and passed in Open Council this 26<sup>th</sup> day of April, 2021.

  
MAYOR

  
MUNICIPAL CLERK