

## FEES & CHARGES SCHEDULE 2016

As Passed in By-law No. 030.2016

Type of Application / Service	Existing Fee (2008)	Proposed Fee 2016	Proposed Fee 2017	Proposed Fee 2018	Proposed Fee 2019	Proposed Fee 2020	Explanatory Notes
Official Plan Amendment (OPA)	\$5,000.00 \$7,500.00 \$3,500.00	\$7,000.00 \$10,000.00 \$4,000.00	\$7,500.00 \$11,000.00 \$4,500.00	\$8,000.00 \$12,000.00 \$5,000.00	\$8,500.00 \$13,000.00 \$5,500.00	\$9,000.00 \$14,000.00 \$6,000.00	Major Residential <sup>1</sup> Major Commercial <sup>2</sup> Other
Zoning By-law Amendment (ZBA)	\$3,500.00 \$3,500.00 \$2,500.00	\$5,000.00 \$5,000.00 \$3,000.00	\$6,000.00 \$6,000.00 \$3,500.00	\$7,000.00 \$7,000.00 \$4,000.00	\$8,000.00 \$8,000.00 \$4,500.00	\$9,000.00 \$9,000.00 \$5,000.00	Major Residential <sup>1</sup> Major Commercial <sup>2</sup> Other
Combined OPA/ZBA	OPA fee + 50% of ZBA	OPA fee + 50% of ZBA	OPA fee + 50% of ZBA	OPA fee + 50% of ZBA	OPA fee + 50% of ZBA	OPA fee + 50% of ZBA	Accounts for some overlap in process and services rendered
Draft Plan Review of Plan of Subdivision / Condominium / Condominium Conversion	\$3,000.00 + \$30.00 per lot, block or unit (in the case of a condominium conversion ) to a maximum of \$7,500.00 (based on 150 lots, blocks, or units)	\$5,000.00 + \$35.00 per lot or unit (in the case of a condominium conversion ) to a maximum of \$15,000.00	\$5,500.00 + \$40.00 per lot or unit (in the case of a condominium conversion ) to a maximum of \$17,000.00	\$6,000.00 + \$45.00 per lot or unit (in the case of a condominium conversion ) to a maximum of \$19,000.00	\$6,500.00 + \$50.00 per lot or unit (in the case of a condominium conversion ) to a maximum of \$21,000.00	\$7,000.00 + \$55.00 per lot or unit (in the case of a condominium conversion ) to a maximum of \$23,000.00	Includes "one-window" processing of the draft plan, application and reports, circulation, review, analysis, discussions, preparation of memoranda, reports, and public notices, and formulation of draft conditions and attendance at meetings.
Changes to draft Plan / Conditions of Draft Approval	\$2,000.00	\$3,000.00	\$3,500.00	\$4,000.00	\$4,500.00	\$5,000.00	Major draft plan changes/re-design and /or significant changes to a condition requiring re-circulation, analysis, reports and/or public notice, draft conditions and attendance at meeting.
	\$500.00	\$750.00	\$1,000.00	\$1,250.00	\$1,500.00	\$1,750.00	Minor "re-line" adjustments to a draft plan and/or changes to draft conditions, analysis and reports.
Clearance of Draft Conditions of Approval and Final Approval of a Plan of Subdivision	\$1,500.00 +\$30.00 per lot, block or unit to a maximum of \$6,000.00 (based on 150 lots, blocks or units)	\$5,000.00 +\$35.00 per lot or unit +\$500.00 per submission >= 3 <sup>rd</sup> submission (NEW)	\$5,500.00 +\$40.00 per lot or unit +\$600.00 per submission >= 3 <sup>rd</sup> submission (NEW)	\$6,000.00 +\$45.00 per lot or unit +\$700.00 per submission >= 3 <sup>rd</sup> submission (NEW)	\$6,500.00 +\$50.00 per lot or unit +\$800.00 per submission >= 3 <sup>rd</sup> submission (NEW)	\$7,000.00 +\$55.00 per lot or unit +\$900.00 per submission >= 3 <sup>rd</sup> submission (NEW)	Includes general processing of the detailed engineering drawings, plans and reports, plans review, discussions, preparation of memoranda and / or reports, attendance at meetings, review of draft conditions, compilation of clearances preparation of Subdivision Agreement, review and approval of M-Plan, and subdivision monitoring.
Extension to Draft Plan Approval	N/A	\$2,000.00 (NEW)	\$2,250.00	\$2,500.00	\$2,750.00	\$3,000.00	Includes analysis of conditions, circulation and preparation of a planning report for Council approval and attendance at meetings.
Condominium Exemption and Final Approval of Plan of Condominium	\$500.00 + \$30.00 per unit to a maximum of \$2,000.00	\$750.00 +\$35.00 per unit	\$1,000.00 +\$40.00 per unit	\$1,250.00 +\$45.00 per unit	\$1,500.00 +\$50.00 per unit	\$1,750.00 +\$55.00 per unit	Includes processing of application, review of draft and final condominium plans and related documentation, attendance at meetings and execution of documents.
Par Lot Control By-law Exemptions	\$500.00 + \$30.00 per part lot	\$750.00 +\$35.00 per part lot	\$1,000.00 +\$40.00 per part lot	\$1,250.00 +\$45.00 per part lot	\$1,500.00 +\$50.00 per part lot	\$1,750.00 +\$55.00 per part lot	Includes processing of Block and/or R-Plans, review discussions, preparation of memoranda and/or reports, attendance at meetings, and registration of By-law.

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Type of Application / Service	Existing Fee (2008)	Proposed Fee 2016	Proposed Fee 2017	Proposed Fee 2018	Proposed Fee 2019	Proposed Fee 2020	Explanatory Notes
Removal of Holding (H) Symbol	\$500.00	\$550.00	\$600.00	\$650.00	\$700.00	\$750.00	Includes preparation and circulation of notices, by-laws, reports and attendance at meetings.
Site Plan Approval	\$1,500.00 +\$30.00 per unit	\$3,000.00 +\$35.00 per unit	\$3,500.00 +\$40.00 per unit	\$4,000.00 +\$45.00 per unit	\$4,500.00 +\$50.00 per unit	\$5,000.00 +\$55.00 per unit	Major Residential
	\$3,500.00	\$4,500.00	\$5,000.00	\$5,500.00	\$6,000.00	\$6,500.00	Major Commercial
	\$750.00	No Fee	No Fee	No Fee	No Fee	No Fee	Industrial
	\$1,000.00	\$1,100.00	\$1,200.00	\$1,300.00	\$1,400.00	\$1,500.00	Site Plan Amendment (Excluding Major Residential and Major Commercial)
	\$2,000.00	\$2,500.00	\$2,750.00	\$3,000.00	\$3,250.00	\$3,500.00	Other
		+\$500.00 per submission >= 3 <sup>rd</sup> submission (NEW)	+\$600.00 per submission >= 3 <sup>rd</sup> submission	+\$700.00 per submission >= 3 <sup>rd</sup> submission	+\$800.00 per submission >= 3 <sup>rd</sup> submission	+\$900.00 per submission >= 3 <sup>rd</sup> submission	
Consents for Severance	\$1,000.00 per new lot	\$1,500.00 per new lot	\$1,750.00 per new lot	\$2,000.00 per new lot	\$2,250.00 per new lot	\$2,500.00 per new lot	Includes general processing of the application and plans, review, discussions, preparation of memoranda, reports, and notices, attendance at meetings, formulation of decisions, administration of conditions, and review and approval of legal title documentation.
		+\$500.00 per Consent Certificate (NEW)	+\$500.00 per Consent Certificate	+\$500.00 per Consent Certificate	+\$500.00 per Consent Certificate	+\$500.00 per Consent Certificate	
	\$200.00	\$250.00	\$300.00	\$350.00	\$400.00	\$450.00	Easements, rights-of-way, leases, lot line adjustments, etc.
Minor Variance	\$500.00	\$600.00	\$700.00	\$800.00	\$900.00	\$1,000.00	Includes general processing of the application and plans, review, discussions, preparation of memoranda, reports, and notices, attendance at meetings, formulation of decisions, and administration of conditions.
Compliance Letters (Building, zoning, vehicle inspection, chip trucks, etc.)	\$75.00	\$80.00	\$85.00	\$90.00	\$95.00	\$100.00	Includes general review of planning records, zoning, agreements, and preparation of correspondence.
Pre-consultation	N/A	\$500.00 per pre-consultation (NEW)	\$550.00 per pre-consultation	\$600.00 per pre-consultation	\$650.00 per pre-consultation	\$700.00 per pre-consultation	Includes general planning review of development concepts, reports, application and plans, discussions, preparation fo memoranda, reports, and/or correspondence, and discussions in advance of formal submission of planning applications (s) – the fee will be credited to applicant if/when formal application si submitted within 6 months of the first pre-consultation, to a maximum of 2 pre-consultations (ie. Credit does not apply to any pre-consultations after the second.

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Type of Application	Service Rendered	Existing Refund	Proposed
<p align="center"><b>Official Plan amendments, Zoning By-law Amendments, Plans of Subdivision, and Site Plan Approval</b></p>	<p align="center">If an application has been submitted to the Planning Department but no administrative functions have been performed</p>	90%	90%
	<p align="center">If a report has been prepared and /or other administrative functions have been performed on application, but the application has not been considered by the Planning and Sustainability Advisory Committee</p>	50%	30%
	<p align="center">If the application and report has been considered by the Planning and Sustainability Advisory Committee but has not proceeded to Council and / or a Public Meeting</p>	40%	20%
	<p align="center">If the application and report have been considered by Council and / or a Public Meeting has been held</p>	25%	10%
	<p align="center">If Council has passed an implementing By-law</p>	No Refund	No Refund
<p align="center"><b>Consents, Minor Variances</b></p>	<p align="center">If an application has been submitted but no administrative functions have been performed</p>	90%	90%
	<p align="center">If a report has been prepared and/or other administrative functions have been performed on an application, but the application has not been considered by the Committee of Adjustment</p>	50%	30%
	<p align="center">If the application and report have been considered by the Committee of Adjustment</p>	No Refund	No Refund