Policy Number 2.8

Title Board Member Succession Policy

Section 2: Governance Process

Effective Date August 15, 2018

Reviewed & Approved: August 15 2018 Board Meeting



An effective board is comprised of people who collectively have the knowledge, the skills and background necessary to govern with excellence and to lead the library in the realization of its vision.

The library board recognizes that the *Public Libraries Act*, R.S.O. 1990, c. P44, s. 10(4) requires that the council appoint library board members. The Board will work with council to support the promotion of Board opportunities.

- 1. Six months prior to the end of the current term, the library board will begin to:
 - a. undertake a review of the board's effectiveness in governing and accomplishing the strategic plan
 - b. solicit input from the Chief Executive Officer (CEO)
 - c. match the board's needs with the expertise and interests of the current members and identify the gaps that will need to be filled
 - d. develop/review a board member's position description to highlight qualities and desired skills
 - e. identify potential candidates and solicit their willingness to serve
 - f. inform the potential candidates of the imminent appointment process
- 2. Upon request, potential candidates will be provided with briefing materials and information about library governance and services, which may include:
 - a. information on the library's vision, mission and values
 - b. information on the role, structure, code of conduct and function of the library board
 - c. an introduction to the Public Libraries Act
 - d. a tour of the library
 - e. a copy of the current planning document