

Policy Number 2.4
Title Board Committee Principles and Structure
Section 2: Governance Process
Effective Date October 27, 2004
Reviewed & Approved: January 20, 2016 Board Meeting



Board committees will be established to provide information and recommendations to the Board. This policy applies to any group that is formed by Board action, whether or not it is called a committee. It does not apply to committees formed under the authority of the CEO.

1. Committees will be used sparingly and ordinarily in an ad hoc capacity.
2. The committee will appoint a Chair whose responsibility will be to provide a report to the Board in a timely manner.
3. Board committees may not speak or act for the Board except when formally given such authority for specific and time-limited purposes.
4. Board committee recommendations must be approved by the Board before any executive action is taken.