



APPLICATION FOR SECOND HAND GOODS LICENCE

Pursuant to By-laws #049-2012 & #056-2015

Application Type

New

Renewal

Applicant Information

NAME: _____

ADDRESS: _____

PHONE #: _____ EMAIL: _____

Business Information

BUSINESS NAME: _____

PROPOSED LOCATION: _____

PROPOSED OPERATING HOURS: _____

DESCRIPTION OF GOODS: _____

Licence History

Have you ever been refused a municipal licence or had one suspended or revoked?

Yes No

If yes, details: _____

Compliance

Every applicant of a Second Hand Goods Licence must adhere to the following conditions for issuance as per section 4.0 of By-law 049-2012:

The applicant is eighteen (18) years of age or older.

The premises comply with zoning, building and property standards.

*Personal Information on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990 c. M56, as amended. Inquiries about the collection of personal information should be directed to the Municipal Clerk.

Corporation of the Town of Cobourg

55 King Street West, Cobourg, ON K9A 2M2 Phone (905) 372-4301

www.cobourg.ca

Requirements

Requirements of the Second Hand Goods By-laws #049-2012 and #056-2015, include, but are not limited to, the following.

- Purchased Goods are subject to a fifteen (15) Day Retention Period.
- Licencee must post sign at Front Entrance Location stating that upon presenting Goods for sale, the Seller will be subject to the collection of personal information.
- Sellers must provide valid Identification. Licensee must verify the Identification.
- Licencee must ensure that Sellers sign a consent/waiver indicating that the Seller is aware that their personal information is being collected and maintained by the Licencee.
- Licencee must maintain a Second Hand Goods Register to record in detail, the Transaction, the Goods, the Owner, and the Purchaser. A copy of this Register must be presented to Cobourg Police Services every week, as directed.

Declaration

I am the applicant herein and am aware that certain information must be obtained in order to process this application.

I acknowledge that the foregoing information may contain "personal information" as defined under the Municipal Freedom of Information and Protection Privacy Act, 1990, and that such information is required pursuant to the provisions of the Municipal Act and will be utilized by the Town for the administration of this Second Hand Goods Licence.

I certify the above information to be correct in all respects. I hereby agree to comply with all of the requirements of By-laws #049-2012 & #056-2012 relating to Second Hand Goods Licences.

Date

Signature of Applicant

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For Office Use Only

Application Fee: First time, New \$500.00 Renewal \$50.00

Cash _____ Cheque _____ Debit Authorization # _____ (Please attach Receipt)

Received by _____ Date Received _____

Licence Issue Date: _____

Assigned Licence #:

Authorizing Signature: _____

Licence is Valid from Date of Issue until December 31 of current year.

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