



THE CORPORATION OF THE TOWN OF COBOURG

BY-LAW NUMBER 006-2012

A BY-LAW TO ADOPT A FEES AND CHARGES SCHEDULE FOR THE TOWN OF COBOURG AS REVISED AT FEBRUARY 7, 2012.

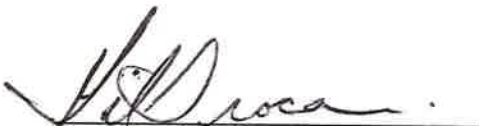
WHEREAS pursuant to *Municipal Act S.O. 2001, c.25* Section 391 provides in part that a municipality may pass by-laws imposing fees or charges on persons for services or activities provided or done by or on behalf of it and for the use of its property including property under its control;

AND WHEREAS Council passed a resolution approving the recommendation to amend the fees and charges at a Committee of the Whole meeting held on February 6, 2012;

NOW THEREFORE the Municipal Council of the Corporation of the Town of Cobourg enacts as follows:

1. That the schedule of fees and charges as revised on February 7, 2012, attached hereto as Appendix "A" is hereby adopted.
2. That By-law Number 088-2010, Number 089-2010 and By-law Number 006-2011 are hereby repealed.

READ a first, second and third time and finally passed in Open Council this 13th day of February, 2012.


MAYOR


MUNICIPAL CLERK

TOWN OF COBOURG



2012 FEES & CHARGES SCHEDULE

AS REVISED FEBRUARY 7, 2012

GENERAL GOVERNMENT - 2012

DEPARTMENT / ITEM	APPROVED FEE
<i>Finance</i>	
Tax Certificate	\$35.00
Non-Payment of Current Taxes	1.25 % per month
Non-Payment of Accounts Receivable	1.25 % per month
Tax Sale Costs	\$350.00 Before Advertising \$700.00 After Advertising (Option to charge actual costs)
<i>Dog Tags</i>	
Neutered / Sprayed - Before March 1	\$10.00
Natural - Before March 1	\$15.00
Neutered / Sprayed - After March 1	\$15.00
Natural - After March 1	\$20.00
Replacement Tag	\$5.00
Kennel Licence	\$100.00
<i>Victoria Hall Rentals</i>	
Council Chamber	\$75.00 + Security Charge *
Market Building	\$125.00 Saturday Evenings \$50.00 Non-Profit \$20.00 Before 9:00 am Meeting
Victoria Hall Foyer	\$50.00 + Security Charge *
Committee Room	\$50.00 + Security Charge *
Board Room	\$50.00 + Security Charge *
Court Room (Weddings)	\$125.00 + Security Charge * + \$200.00 Damage Deposit
Catering Facilities (Concert Hall)	\$250.00 + Costs + \$200.00 Damage Deposit

* Security Charges will be applied at the rate of \$16.00 per hour

GENERAL GOVERNMENT - 2012

DEPARTMENT / ITEM	APPROVED FEE
<i>General</i>	
Business Directory on Disk	\$45.00 plus HST
Novelty Items	Cost + 25%
<i>Clerk</i>	
Commission of Oath	\$5.00
Photocopying / Fax	\$1.00 per page
Marriage Licence	\$125.00
Marriage Performance	\$300.00 at Victoria Hall; \$350.00 Offsite
Freedom of Information Request	\$5.00
Closed Meeting Investigation	\$25.00
<i>Business Licences</i>	
Hawkers and Peddlers	\$500.00 p.a.
Refreshment Vehicle	\$500.00 p.a.
Horse Drawn Carriage Licence	\$100.00 p.a.
<i>Taxi</i>	
Owner (vehicle)	\$112.50
Owner Transfer (vehicle)	\$80.00 / transfer
Driver	\$40.00
Driver Transfer	\$20.00 / transfer

PROTECTION - 2012

DEPARTMENT / ITEM	APPROVED FEE
<i>Fire</i>	
<i>Compliance Inspections</i>	
Out of Town	Two Times Payroll Plus Travel
<i>Fire Agreements</i>	
Dispatch	3.19 per Capita
<i>Fire Operations</i>	
Air Bottle Refill	\$5.00 per bottle
False Alarms (After 3)	\$300.00
Automatic Aid	\$750.00
Response to Unapproved Open Air Burning	\$410.00 + costs
Fire Watch	\$65.00 / man / hour
File Search & Letter	\$75.00
Copies of Reports	\$45.00
Fire Safety Plan Development	\$45.00 / hour
Requested Inspections	\$95.00
Re-Inspections	\$95.00
Stand-by (Film Production / Special Events)	\$45.00 / man / hour
Emergency Response to Hazardous Materials Incident	MTO Rates
Burning Permit Fee	\$95.00 - Residential \$200.00 - Commercial
Meeting Room Rental	\$50.00 per day

PROTECTION - 2012

DEPARTMENT / ITEM	APPROVED FEE
<i>Building Standards</i>	
<i>Building Permits - refer to the Cobourg Building By-law</i>	
<i>Property Standards</i>	
Inspection Fees	
- Initial inspection where property deficiencies or by-law violations are observed	No Charge - Owners of Property Inspected
- Each subsequent inspection where the violations noted in the previous inspection have not been corrected	\$150.00 - Owners of Property Inspected
- Certificate of compliance	\$200.00
<i>Plumbing Permits - refer to County Plumbing By-law</i>	
<i>Miscellaneous</i>	
Fence Viewing Fee	\$750.00
Install or Modify Septic System	\$750.00
Swimming Pool Permits	\$175.00
Hot Tubs	\$100.00
Liquor Licence Letter	\$100.00
Weed Cutting	Cost + Administration *
Permit to Move A Wide Load	\$250.00
Security Deposit Re: Wide Load	\$2,500.00 cash or certified cheque
<i>Sign Permits</i>	
Facia or Free Standing Sign	\$150.00
Sandwich Board Sign	\$40.00 per year
Portable Sign Fee	\$40.00 per 4 weeks

* Administration Cost
 - 15% of cost up to \$1,000.00
 - 10% of cost over \$1,000.00

GIS - 2012

DEPARTMENT / ITEM		
<i>GIS</i>		
<i>Requesting Party</i>	<i>Type of Data Requested</i>	<i>Cost</i>
Consultant working for the Town with a data sharing agreement	Digital, Hardcopy or Tabular Data	No cost
General	Digital Vectors / Tabular Data	\$50/layer with Geomatics approval
General	LIDAR	\$3,000 / km ²
General	10 cm orthophotos or DEM Clip	\$50.00/title
General	20 cm orthophotos	\$25.00/title
Mapping Solutions Companies with a no update data sharing agreement	Digital Vectors	\$500.00 / layer minimal attributes
Partner Agencies working with the Town with a data sharing agreement	Digital, Hardcopy or Tabular Data	No Cost
General - Town Property Map	Hardcopy E-size	\$15.00
General - Personal Use Map	Hardcopy 8.5 x 11	\$10.00
General - Personal Use Map	Hardcopy 11 x 17	\$15.00
General - Personal Use Map	Hardcopy E-size	\$50.00

TRANSPORTATION - 2012

DEPARTMENT / ITEM	APPROVED FEE
<i>Operations</i>	
<i>Miscellaneous</i>	
Snow Clearing - Sidewalks	Cost + Administration *
Curb Cuts	Cost + Administration *
Sidewalk Reconstruction	Cost + Administration *
Transit Exterior Advertising	per contract
Outdoor Patios	\$250.00
Advertising Signs on Town Property	\$250.00 per year
Sidewalk Displays	\$35.00 per year
<i>Subdivision Review and Approval</i>	
Site Plan Review (Minor Works) Administration and Records Fee	\$200.00
Site Plan Review (Major Works) Administration and Records Fee	Time + material + 25% (minimum \$200.00)
Plan of Subdivision Administration Fee	
< .5 M	2.50%
.5 M to 1.5 M	2%
> 1.5 M	1.50%
Official Plan Amendment Detail Review and Approval Fee	\$200.00 minimum
Zoning By-law Amendment Detail Review and Approval Fee	\$100.00 minimum
Minor Variance Application	\$50.00 minimum
Consent to Sever Application	\$50.00 minimum
Entrance Culvert permit fee	as per other permit process
Curb Cut Permit Fee	as per other permit process
Private Sweeping	equipment time + material + 25%
Winter Maintenance Unassumed Roads	equipment time + material + 25%
Demolition Inspection Fee	\$200.00

* Administration Cost

- 15% of cost up to \$1,000.00

- 10% of cost over \$1,000.00

** Not applicable where other charges apply, eg. Application to be charged only one of curb cut permit, entrance permit, work in ROW Permit

TRANSPORTATION - 2012

DEPARTMENT / ITEM	APPROVED FEE
<i>Operations Continued</i>	
<i>Subdivision Review and Approval</i>	
Servicing Inspection Fee	\$100.00 per visit
ROW Review Permit	\$100.00 ** + \$7,500.00 refundable deposit
Entrance Permit	\$100.00 **
Lot Grading Compliance Fee	\$150.00 / lot
Design Guidelines Copy	\$25.00 per copy

* Administration Cost

- 15% of cost up to \$1,000.00

- 10% of cost over \$1,000.00

** Not applicable where other charges apply, eg. Application to be charged only one of curb cut permit, entrance permit, work in ROW Permit

EQUIPMENT TIME INCLUDING OPERATORS	
1/2 Ton	\$50.00
1 Ton	\$60.00
4 Ton Dump	\$70.00
5 Ton Dump	\$75.00
10 Ton Dump	\$85.00
Chipper	\$65.00
Grader	\$125.00
Backhoe	\$95.00
Loader	\$115.00
Sweeper (Includes Operator)	\$125.00
Flush & Vacuum Combination Unit	\$220.00
C.C.T.V. Inspection Unit (Includes Operator)	\$135.00
Sanitary Sewer Rodding Machine	\$65.00
Lateral Sewer Camera	\$45.00
7' Mower	\$50.00
Small Equipment	\$25.00
Bucket Truck	\$75.00

TRANSPORTATION - 2012

DEPARTMENT / ITEM	APPROVED FEE
<i>Transit</i>	
<i>Transit Fares</i>	
Pre-Schoolers	Free
Adults	\$2.00
Students	\$2.00
Seniors	\$2.00
Book of 10	\$16.00
4 or more Books of 10 Tickets - \$10.00 / sheet	\$10 / sheet (4 or more sheets)
Adult Monthly Pass	\$60.00
Student Monthly Pass	\$50.00
Seniors Monthly Pass	\$30.00
After School Student Monthly Pass (after 3:30 p.m. weekdays & all day on weekends)	\$15.00
<i>Disabled Transit Fares</i>	
Within Town One Way	\$2.00
Book of 10	\$16.00
4 or more Books of 10 Tickets - \$10.00 / sheet	\$10 / sheet (4 or more sheets)

ENVIRONMENTAL - 2012

DEPARTMENT / ITEM	APPROVED FEE
Sewer Rates	
Imported Waste Processing Charges:	
Septic Tank / Holding Tank / Portable Toilet Waste	\$10.81/ m ³
Moderate Strength Septic / Industrial Waste Processing ⁽¹⁾	\$13.62 / m ³
High Strength Septic / Industrial Waste Processing ⁽²⁾	\$21.01 / m ³
Waste Received after Hours ⁽³⁾	\$ Applicable Rate / m ³ + 25%
Disposal of Recreational Vehicle Waste (Non-Residents Only)	\$10.00 / vehicle
Laboratory Analysis (eg. BOD ³ , TSS, P, COD) *	\$35.00 / Test
Sanitary Sewer Lateral Cleaning	Cost Plus Overhead
Sanitary Sewer Inspection	Cost Plus Overhead
Sewage Surcharge	Formulae per Agreement
Building Sewers & Connections	\$300.00 maximum
Discharge of Sewage	\$300.00 maximum
Drainage of Roof and Surface Water	
Tipping Fees	
White Goods / Metal	\$8.00
Heavy Building Materials	\$60.00 / cubic meter
Other Material	\$40.00 / cubic meter - \$10.00 minimum
Other Non Curbside Collectibles	\$40.00 / cubic meter - \$10.00 minimum

(1) Moderate Strength Waste is defined as any discharged material with a component parameter (e.g. BOD, TSS, TP, Ammonia) whose concentration exceeds the Town's Sewer Use Bylaw Limit by more than 50%

(2) High Strength Waste is defined as any discharged material with a component parameter (eg. BOD, TSS, TP, Ammonia) that exceeds the Town's Sewer Use Bylaw Limit by more than 150%

(3) Normal hours of operation are those where Plant Operators are on duty. A premium is charged in any instance where an Operator must be called in, on overtime, to allow a hauler to discharge.

(4) All imported waste is subject to acceptance by the Town. Special rates and / or Surcharge Agreements may be required for waste having atypical concentration, volumes or other such physical, chemical or biological attributes.

PARKS - 2012

DEPARTMENT / ITEM	APPROVED FEE
<i>Parks</i>	
<i>Softball / Baseball User Fees</i>	
Legion Fields	
Adults	\$25.00 per diamond per game / \$40.00 per doubleheader
Minor	\$5.00 per diamond / per game
Lights	\$25.00 per night
Donegan Park - Baseball	
Adults	\$25.00 per diamond per game
Minor	\$2.00 per diamond / per game
Lights	\$25.00 per night
Other Parks	
Adults	\$22.00 per diamond per game
Minor	\$2.00 per diamond / per game
Lights	\$25.00 per night
Soccer	
Adults	\$25.00 per game
Minor	\$2.00 per game
Lights	\$25.00 per night
<i>Tournaments</i>	
Legion Fields	
Adult	\$175.00 per diamond per day
Minor	\$100.00 per diamond per day
Other Parks	
Adult	\$125.00 per diamond / per day
Minor	\$75.00 per diamond / per day
Refreshment Tent	\$400.00 - includes set-up, tear down & cleanup

<i>Tourist Park</i>	2011	2012
Seasonal	\$2,450.00	\$2,550.00
Daily		
Unserviced	\$34.00	\$35.00
Hydro & Water	\$38.00	\$39.00
Hydro, Water & Sewer	\$40.00	\$41.00
Weekly	Daily Rate x 6	Daily Rate x 6
Monthly		
Unserviced	\$816.00	\$840.00
Hydro & Water	\$912.00	\$936.00
Hydro, Water & Sewer	\$960.00	\$984.00

All prices are plus HST

PARKS - 2012

DEPARTMENT / ITEM	2011 FEE	2012 FEE
<i>Parks continued</i>		
<i>Bandshell Fees</i>		
Charitable Fund Raising Events and Approved Community Events	Free	Free
All Others	\$150.00 per day	\$200.00 per day
Commercial	\$200.00 per day + Costs	
<i>Lions / Lioness Picnic Pavilion</i>		
Charitable Fund Raising Events and Approved Community Events	Free (including PA Speakers , Hydro. Add. tables if req.)	Free (Hydro, Water, Additional Tables if required)
All Others	\$35.00 booking fee / 4 hours + extras (11:00 - 3:00 or 4:00 - 8:00)	\$50.00 booking fee / 4 hours + Extras \$100.00 full day
Extra - P.A. Speakers Setup and Removal	\$50.00	
Extra - Hydro - Unlock and Securing	\$25.00	\$25.00
Extra - Additional Picnic Tables (over 10 tables)	\$2.50 per table	\$2.50 per table
<i>Beach Fees - beach fees applicable Victoria Day weekend through Thanksgiving weekend</i>		
Beach Volleyball	not applicable	
Beach Use for events	not applicable	\$150.00 per day

All prices are plus HST

ARENA - 2012

DEPARTMENT / ITEM	LOCAL FEE	NON-LOCAL FEE
<i>Arena</i>		
<i>Advertising Signs</i>		
Zamboni Signs	\$1,000.00 per year	\$1,000.00 per year
Wall Ads	\$125.00 per year	\$125.00 per year
Board Ads	\$425.00 per year	\$425.00 per year
<i>Ice Rental - Prime Time</i>		
Adults	\$146.50 per hour	\$146.50 per hour
Children	\$121.50 per hour	\$121.50 per hour
<i>Ice Rental - Off Time</i>		
Ice Rental - Off Time	\$81.50 per hour	\$81.50 per hour
<i>Tournaments</i>		
Adults (with bar)	\$173.50 per hour	\$173.50 per hour
Adults (no bar)	\$141.50 per hour	\$151.50 per hour
Children - House League (30% or more Cobourg teams)	\$116.50 per hour	\$141.50 per hour
Children - F/S, OMHA, OWHA (less than 30% Cobourg teams)	\$116.50 per hour	\$141.50 per hour
<i>Floor Rentals</i>		
Adults	\$75.00 per hour	
Youths	\$50.00 per hour	
Arena per day	\$950.00	\$1,250.00
Both Arenas per day	\$1,600.00	\$1,900.00
Canteen	Contract Amount	
<i>Meeting Rooms</i>		
Auditorium	\$75.00 per event	\$200.00 per event
Social	\$425.00 per event + PAL insurance + \$100.00 damage deposit	\$425.00 per event + PAL insurance + \$100.00 damage deposit
Licensed Event (6:00 p.m. to 2:00 a.m.)	\$600.00 per event + PAL insurance + \$150.00 damage deposit	\$600.00 per event + PAL insurance + \$150.00 damage deposit

DEPARTMENT / ITEM	LOCAL FEE	NON-LOCAL FEE
<i>Cobourg Community Centre</i>		
<i>Advertising Signs</i>		
Zamboni Signs	\$1,250.00 per year	\$1,250.00 per year
Wall Ads	\$125.00 per year	\$125.00 per year
Board Ads	\$525.00 per year	\$525.00 per year
<i>Ice Rental - Prime Time</i>		
Adults	\$146.50 per hour	\$146.50 per hour
Children	\$121.50 per hour	\$156.50 per hour
<i>Ice Rental - Off Time</i>		
Ice Rental - Off Time	\$81.50 per hour	\$106.50 per hour
<i>Tournaments</i>		
Adults (with bar)	\$173.50 per hour	\$173.50 per hour
Adults (no bar)	\$146.50 per hour	\$156.50 per hour
Children - House League (30% or more Cobourg teams)	\$121.50 per hour	\$146.50 per hour
Children - F/S, OMHA, OWHA (less than 30% Cobourg teams)	\$121.50 per hour	\$146.50 per hour
<i>Floor Rentals</i>		
	<i>Non-Profit</i>	<i>For Profit</i>
Adults	\$75.00 per hour	
Youths	\$50.00 per hour	
Arena per day	\$1,250.00	\$1,500.00
Both Arenas per day	\$2,400.00	\$2,800.00

<i>Cobourg Community Centre - continued</i>		
<i>Meeting Rooms / Gym *</i>	<i>Non-Profit</i>	<i>For Profit</i>
Hall/Double Gym	\$40.00	\$80.00
Single Gym	\$20.00	\$40.00
1/2 of Single Gym	\$15.00	\$30.00
Multi Use Rooms A, B, C - Single	\$20.00	\$40.00
Multi Use Rooms A, B, C - 2 or more	\$40.00	\$80.00
Multi Use Room D	\$20.00	\$40.00
Meeting Room	\$15.00	\$30.00
Program Coordinator Assistance	\$20.00	\$20.00
<i>Event Rates</i>		
Large Events (including box office services)	Established rate or 15% of box office receipts	
Cold Side Changerooms (without ice rental)	Rate to be determined by staff, based on cost + 20%	
Program Coordinator Assistance	\$20.00	
Audio / Video Equipment (setup / removal)	Rate to be determined by staff, based on cost + 20%	
Chairs / Tables (including setup / removal)	Rate to be determined by staff, based on cost + 20%	
Stage (including setup / removal)	Rate to be determined by staff, based on cost + 20%	
Sound / Lighting (including setup / removal)	Rate to be determined by staff, based on cost + 20%	
<i>Individual Walk-in Gym Daily Rates</i>		
Senior	\$1.00 + Annual Seniors Centre rate: \$20/year	
Adult	\$2.00	
Youth (18 and under)	Free	
Unscheduled Gym time - Youth	\$1.00	
Track Use	Free	

* Bookings for organizations outside of Northumberland County at Rate + 25%.

MARINA - 2012

DEPARTMENT / ITEM	2011 APPROVED FEE	2012 APPROVED FEE
Marina		
Seasonal		
Seasonal - Serviced	\$49.00 per foot	\$51.00 per foot
Seasonal - Unserviced	\$45.00 per foot	\$47.00 per foot
Seasonal - Wall (Not Available)		
Seasonal - Catamarans & Trimarrans	1.5 x rate per foot	1.5 x rate per foot
Daily		
Daily - Serviced	\$1.25 per foot	\$1.30 per foot
Daily - Unserviced	\$1.10 per foot	\$1.15 per foot
Daily - Wall	\$0.80 per foot	\$0.85 per foot
Other		
Minimum Charge for Transient	\$20.00	\$20.00
Rafting - Anchoring in Basin (after Marina full)	\$12.00 per day	\$12.00 per day
Weekly Berthing	Daily x \$6.00 per foot	Daily x \$6.00 per foot
Monthly Berthing	Daily x \$20.00 per foot	Daily x \$20.00 per foot
Commercial	Regular Rate + 25%	Regular Rate + 25%
Seasonal Pump Out	\$7.00 per tank	\$8.00 per tank
Service Pump Out	\$14.00 per tank	\$16.00 per tank
Seasonal Launch	\$60.00	\$60.00
Daily Launch	\$6.00	\$6.00
Winter Storage		
Storage Compound (<30 foot)	\$390.00	\$400.00
Storage Compound (>30 foot)	\$420.00	\$430.00
Catamarans and Trimarans	\$440.00	\$450.00
Extra Trailers / Cradles	\$100.00 per year	\$100.00 per year
Seasonal Launch	\$50.00	\$50.00
Summer Storage		
Summer Storage (per day)	Same as winter	Same as winter

* All vessels subject to overall length for slip footage. Marina reserves the right to measure if a dispute arises.

All prices are plus HST

COMMUNITY SERVICES - 2012

DEPARTMENT / ITEM	LOCAL FEE	NON-LOCAL FEE
<i>Concert Hall</i>		
<i>Weekend Rates</i>		
Community Groups	\$400.00 plus costs	\$400.00 plus costs
Commercial	\$800.00 plus costs	\$825.00 plus costs
Private	\$725.00 plus costs	\$800.00 plus costs
Catering Facilities (see Victoria Hall rentals)		
<i>Weekday Rates</i>		
Community Groups	\$225.00 plus costs	\$275.00 plus costs
Commercial	\$400.00 plus costs	\$450.00 plus costs
Private	\$400.00 plus costs	\$450.00 plus costs
<i>Citizen's Forum Rates (8 hour period)</i>		
Community	\$100.00 plus costs	\$125.00 plus costs
Commercial	\$150.00 plus costs	\$175.00 plus costs
Private	\$150.00 plus costs	\$175.00 plus costs
Piano	\$100.00 plus tuning	\$100.00 plus tuning
<i>Ticket Handling</i>		
Community / Non-Profit Events	\$2.00 per ticket - up to \$20 \$2.50 per ticket - over \$20	\$2.00 per ticket - up to \$20 \$2.50 per ticket - over \$20
Commercial Events	\$3.00 per ticket - up to \$20 \$4.00 per ticket - over \$20	\$3.00 per ticket - up to \$20 \$5.00 per ticket - over \$20
<i>Other</i>		
House Manager	\$27.75 / hr	\$27.75 / hr
Upgrade Chair Rental	\$250.00	\$250.00
Light Design (simple)	\$80.00	\$80.00
Light Design (complex)	\$27.75 / hr	\$27.75 / hr
Set-up Days	\$100.00 / day	\$100.00 / day
Light / Sound / Operator	\$25.00 / hr	\$25.00 / hr
Credit Card Service Fee	\$1.00 per transaction	\$1.00 per transaction

COMMUNITY SERVICES - 2012

* All fees and charges are subject to HST.

SPECIAL EVENTS - 2012

DEPARTMENT / ITEM	APPROVED FEE
Filming	
<i>General Fees</i>	
Downtown businesses	To be negotiated with owners.
Residences	To be negotiated with owners. Surrounding streets may be subject to additional costs if traffic is potentially disrupted.
Parking Lots	To be negotiated with Town of Cobourg Engineering Department
Streets	\$500.00 per day + Paid Duty Police rate of \$55.00 per hour
Waterfront	
Bandshell	\$500.00 per day
Beach	\$500.00 per day
Trailer Park	\$500.00 per day
Marina	\$500.00 per day
Piers	\$500.00 per day
Victoria Hall	
Outside Grounds	\$500.00 per day
Court Room	\$500.00 per day
Council Chambers	\$500.00 per day
Concert Hall and Dressing Rooms	\$325.00 per day (weekdays) - \$650.00 per day (weekends)
Art Gallery	To be negotiated with the Director of the Art Gallery of Northumberland.
Parks	
Victoria Park	\$500.00 per day
Legion Fields Sports Complex	\$500.00 per day
Donegan Park	\$500.00 per day
Coverdale Park	\$500.00 per day
Sinclair Park	\$500.00 per day
James Cockburn Park	\$500.00 per day

* Rental of Town properties may be subject to additional clean-up costs. Rental of Town owned properties may be subject to additional sundry costs. Any Town vehicles required will be assessed a fee. All staffing fees conform to a collective agreement. It should be noted that a filming permit will be processed so that all matters can be pre-determined and understood by all parties concerned.