



The Corporation of the
Town of Cobourg

Resolution

Moved By

SSéguin

Last Name Printed

SEGUIN

Resolution No.:

131-19

Seconded By

Barpan

Last Name Printed

Barpan

Council Date:

April 29, 2019

WHEREAS at the Committee of the Whole Meeting on April 23, 2019, Council considered the proposed 2019 Budget from the Cobourg Downtown Business Improvement Area (Cobourg DBIA);

NOW THEREFORE BE IT RESOLVED that Council approve the 2019 Cobourg Downtown Business Improvement Area Budget attached as Appendix 'A'.

FINAL

APPENDIX 'A'

Board of Mgmt for the Cobourg DBIA Budget - Current Year - 2019

Account Number	Account Name	January	February	March	April	May	June	July	August	Sept	October	November	December
4020	Town of Cobourg Tax Levy	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
4030	Town of Cobourg - Wage Subsidy	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,500.00
4050	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
4060	Expense Reimbursement					675.00	675.00	675.00	675.00	675.00	675.00	0.00	0.00
4110	Fundraising and Sponsorship	0.00	0.00	0.00	0.00	200.00	200.00	200.00	5,000.00	5,000.00	200.00	200.00	0.00
Total Revenues		15,000.00	15,000.00	15,000.00	15,000.00	15,875.00	15,875.00	15,875.00	20,675.00	20,675.00	15,875.00	15,200.00	28,300.00
5410	Salaries	3,166.66	3,166.66	3,166.66	3,166.66	3,166.66	3,166.66	3,166.66	3,166.66	3,166.66	3,166.66	3,166.72	3,166.68
5411	Wages	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
5420	EI Expense	55.42	55.38	55.42	55.42	55.42	55.42	55.42	55.42	55.42	55.42	55.42	55.42
5421	EI Expense- Special Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5430	CPP Expense	90.33	90.37	90.33	90.33	90.33	90.33	90.33	90.33	90.33	90.33	90.33	90.33
5440	WSIB Expense	31.25	31.25	31.25	31.25	31.25	31.25	31.25	31.25	31.25	31.25	31.25	31.25
5610	Accounting & Legal	320.00	320.00	320.00	2,000.00	320.00	320.00	2,000.00	320.00	320.00	320.00	320.00	320.00
5625	Courier & Postage	41.66	41.66	41.66	41.66	41.66	41.66	41.66	41.66	41.66	41.66	41.66	41.74
5630	Subscriptions, Fees & Memberships	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
5640	Interest & Bank Charges	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
5645	Office Expenses	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00
5647	Strategic Planning	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5650	Meetings and Board Development	166.66	166.66	166.74	166.66	166.66	166.66	166.66	166.66	166.66	166.66	166.66	166.66
5670	Telephone/Cell/Internet	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00	125.00
5705	Staff and Volunteer Development	0.00	0.00	0.00	0.00	200.00	200.00	200.00	200.00	0.00	0.00	0.00	0.00
5720	ADVERTISING	500.00	500.00	500.00	500.00	3,500.00	3,500.00	3,500.00	4,500.00	3,000.00	500.00	3,000.00	1,500.00
5733	EVENTS	1,000.00		0.00	0.00	5,000.00	12,000.00	8,000.00	9,000.00	5,000.00	2,000.00	5,000.00	0.00
5755	Downtown Event Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00
5810	Supplies	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
5815	BEAUTIFICATION	2,000.00	2,000.00	1,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	1,200.00	6,000.00	1,000.00
5816	FALCONHURST				2,000.00	2,000.00	2,000.00	2,500.00	2,000.00	2,000.00			
5817	Seasonal Decor/Flags	0.00	0.00	2,400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00	0.00
5820	Banners	0.00	0.00	0.00	0.00	100.00	100.00	100.00	100.00	100.00	0.00	0.00	0.00
5830	Maintenance & Repair	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
5835	Utilities - Outside Decor (Hydro)	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
5910	MEMBERSHIP	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00
5930	Website Hosting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	303.10	0.00	0.00	0.00	0.00
5976	Special Publicity Project Expenses	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
		9,871.98	8,871.98	10,272.06	13,551.98	19,171.98	26,171.98	24,351.98	24,475.08	18,471.98	10,071.98	27,872.04	12,372.08

180,000.00 levy increase = .05%
 12,500.00 Town Subsidy
 800.00 Points from visa card
 4,050.00 Payroll re-imbursment for summer help, installation of replacement flags
 11,000.00 Vendor charges and sponsership at events
208,350.00

38,000.00 Wages
 15,600.00 ASSISTANT CO-ORDINATOR
 665.00 fixed cost to payroll
 0.00
 1,084.00 fixed cost to payroll
 375.00 fixed cost to payroll
 7,200.00 bookkeeper and KPMG audit
 500.00
 2,400.00 Socan and ESA permits for events
 2,400.00
 1,500.00 paper cheques envelopesETC.
 1,000.00
 2,000.00 Board attending meeting for training
 1,500.00 CO-ordinator cell phone
 800.00 Co-ordinator training
 25,000.00 Facebook,Twitter, adobe systems, radio and print,plus posters
 47,000.00 Tent rentals, bouncy castles, security, permits,entertainers, ETC.
 5,000.00 Santa Clause parade, BAA Awards
 1,200.00 (garbage bags,cord protectors,ETC>)
 25,200.00 flowers, lights,banners, weed control, snow removal
 12,500.00 contract with Falconhurst
 9,900.00 CHRISTMAS TREES,FLAG REMOVAL AND INSTALL
 500.00 servicing of banners
 600.00 equipment servicing
 1,200.00 town maintainance of lights and hydro
 2,400.00 newsletters.general meeting and member relations
 303.10 Web site, maintainance, upgrades and servicing
 1,200.00 Capital projects pending
207,027.10
 1,322.90 in reserve